



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
Zone 3, Poblacion, El Salvador City
Telefax No: (088) 555-0475/ Mobile No: +639199942421
Email address: elsalvador.city@deped.gov.ph
Website: depedelsalvadorcity.weebly.com



DIVISION MEMORANDUM

No. 167 s, 2016

To: PUBLIC ELEMENTARY SCHOOLS
PUBLIC SECONDARY SCHOOLS
SCHOOL LIQUIDATION REPORT INCHARGE
OTHERS CONCERNED

From: *fml*
ALLAN G. FARNAZO, PhD, CESO IV
Regional Director IV, Concurrent SDS

Subject: Meeting /Re-orientation of Accounting Reports,
Transactions, and other Accounting and Budget Concerns

Date: August 4, 2016

-
1. The field is hereby informed of the *Meeting / Re-orientation of Accounting Reports and Transactions* on **August 5, 2016 – 1PM to 5PM** at the **Division Office**.
 2. The activity will tackle on the following:
 - a. Revisit the Liquidation Report Attachments;
 - b. MOOE guidelines on all schools including the Senior High Schools;
 - c. Clarification on the Revenue Memorandum Order No. 23-014, s.2014;
 - d. Overview on National Budget Circular No. 559 “ Guidelines in the Realignment of Fund”;
 - e. Overview of the DBM Circular No. 2016 – 7 dated July 20, 2016; and
 - f. Other Accounting and Budget concerns.
 3. Everyone is requested to please bring their own calculator.
 4. Refreshments/Snacks served during this activity shall be charged to Division MOOE Funds subject to the usual accounting and auditing rules and regulations.
 5. For information, guidance and strict compliance.