



**DIVISION MEMORANDUM**

No. 218 s. 2016

**To:** Chief, Curriculum and Implementation Division  
Education Program Supervisors  
Senior Education Program Specialists  
All Secondary School Heads  
All Secondary School Teachers  
This Division

**From:**   
ALLAN G. FARNAZO, CESO IV  
Regional Director / Concurrent SDS

**Date:** September 26, 2016

**Subject:** Final Evaluation and Selection of Outstanding Summer Reading Camp (SRC)  
Implementer and Reading Gazebo for Secondary Schools

1. This is in reference to **Division Memorandum No. 141, s. 2016** Re: Preliminary Evaluation on the Selection of Best Implementer of Every Child a Reader Program (ECARP) for Elementary Schools and Outstanding Summer Reading Camp (SRC) for Secondary Schools. The final evaluation for the Outstanding Summer Reading Camp (SRC) Implementer will be on September 27, 2016.
2. You are hereby reminded and advised to prepare the Reports based on the following criteria:
  - a. Completion Reports of Reading Activities
  - b. Reading Hub / Gazebo for Secondary
  - c. Functional Reading Corners
  - d. Reading Profile of Learners
  - e. NAT Performance
  - f. Others (as specified in the Evaluation Tool attached in this memorandum)
3. The composition of evaluators are the following:
  - a. Rowena H. Para-on, Ph.D. – Chair
  - b. Helen E. Maasin, Ph.D. – Member
  - c. Balve G. Granido, Ph.D. – Member
  - d. Margie R. Valmoria, Ph.D. - Member
4. Immediate dissemination of this Memorandum is desired.

Copies Furnished: Person Concerned  
Records Section-Memorandum/Reports  
CID / Eng

AGF/mrv





NAME OF SCHOOL: \_\_\_\_\_ DATE: \_\_\_\_\_

CLASSROOM (50%)	Level of Accomplishment	REMARKS
<b>I. Student's Reading Profile (20%)</b> A. Pretest: No. of students who are in 1. Frustration Level 2. Instructional Level 3. Independent Level B. Posttest: No. of students who are in 1. Frustration Level 2. Instructional Level 3. Independent Level		
<b>II. Reading Corners (20%)</b> A. Exhibits/Display Include list of Reading Materials and other types of exhibits B. Functionality/Usability of the Reading Corner *Create a learning portfolio to support its functionality and usability (with pictures)		
<b>III. Reading Intervention: An Action Research (10%)</b>		
<b>TOTAL</b>		

Evaluator1: \_\_\_\_\_

Evaluator2: \_\_\_\_\_

Evaluator3: \_\_\_\_\_



## SUMMER READING PROGRAM (2016) COMPLETION REPORT

<b>Name of School</b>				
<b>Location and Venue</b>				
<b>Date/s</b>				
<b>No. of Participants</b>	<b>Level</b>	<b>Boys</b>	<b>Girls</b>	<b>Total</b>
	Grade 7			
	Grade 8			
	Grade 9			
	Grade 10			
	<b>Total</b>			
<b>List of Participants (Students)</b>	Attachment 1			
<b>Facilitators</b>	<b>Level</b>	<b>Name of Teachers</b>		
	Grade 7			
	Grade 8			
	Grade 9			
	Grade 10			
<b>Attendance</b>	Attachment 2			
<b>Program Objectives</b>				
<b>Program Design/ Matrix/Schedule</b>	Attachment 3			



<b>Key Results</b>	Attachment 4
<b>Resources/ Materials</b>	
<b>Photo-documentation (with proper caption)</b>	Attachment 5
<b>General Comments &amp; Issues Encountered</b>	
<b>Recommendation/s</b>	
<b>Financial Report</b>	Attachment 6
<b>Program Report Attachments</b>	Attachment 1: List of Student Participants Attachment 2: Attendance Attachment 3: Program Matrix Attachment 4: Key Results Attachment 5: Photodocumentation Attachment 6: Financial Report

**Evaluator1:** \_\_\_\_\_

**Evaluator2:** \_\_\_\_\_

**Evaluator3:** \_\_\_\_\_



## Monitoring Checklist Summer Reading Camp (SRC)

NAME OF SCHOOL: \_\_\_\_\_ DATE: \_\_\_\_\_

SCHOOL (50%)	Level of Accomplishment	REMARKS
1. <b>Completion Report of Summer Reading Camp</b> <i>(following the suggested format attached in the Memo given)</i> (15%)		
2. <b>Reading Gazebo (15%)</b> a. Exhibits/Display Include list of Reading Materials and other types of exhibits b. Functionality/Usability of the Reading Gazebo *Create a learning portfolio to support its functionality and usability (with pictures)		
3. <b>NAT Performance for 5 Years (20%)</b> a. School's Intervention b. Others		
<b>TOTAL</b>		