



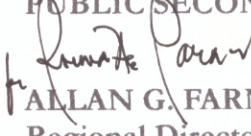
Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
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DIVISION MEMORANDUM

No. 227 s, 2016

To: PUBLIC ELEMENTARY SCHOOL HEADS
PUBLIC SECONDARY SCHOOL HEADS

From:  ALLAN G. FARNAZO, PhD, CESO IV
Regional Director IV, Concurrent SDS

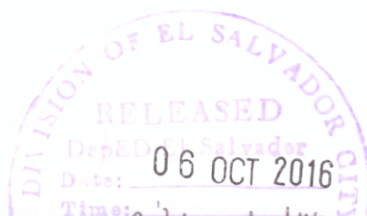
Subject: Seminar-Workshop on Budget and Accounting Updates

Date: October 05, 2016

1. This division, spearheaded by accounting department, will conduct a 3-day live-in Seminar-Workshop on Budget and Accounting Updates on October 12 – 14, 2016 at Apple Tree Hotel and Resort, Opol, Misamis Oriental.
2. Seminar-workshop objectives:
 - Review MOOE guidelines on all schools including SHS (DO 13, s.2016 and DO 31, s.2016);
 - Application of NBC no. 559 “Guidelines in the Realignment of Fund”;
 - Adoption of New Budgetary Forms/ Requirements (COA Circular 2012-001);
 - Overview on DO 27, s.2013 “Guidelines and Procedure on the Establishment of DepEd GAD”;
 - Overview of the revised IRR of RA 9184, otherwise known as the Government Procurement Reform Act (SOB and APP);
 - Updates on Public Sector Accounting Standards;
 - Updates on the Government Accounting Manual;
 - Discussion of Audit recommendation; and
 - Submission of various reports for the 2016 and 2017 budgets.
3. Participants for this activity are Public Elementary and Secondary School Heads, School MOOE Liquidations In-charge and others concerned.
4. Participants are required to bring their own laptops and extension wires. Prepare for preliminary reports for FY 2017 APP, SOB, PPMP, & Monthly MOOE Distribution and other related documents needed for the report preparation of mentioned reports.
5. Accommodation, meals and other expenses shall be charged to Division MOOE subject to the usual accounting and auditing rules and regulations

Copies Furnished:
Person Concerned
Records Section-Memorandum/

/fml





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6. Before the end of the seminar-workshop, the participants are expected to produce the following reports:
 - FY 2017 School Operating Budget
 - FY 2017 Project Procurement Management Plan
 - FY 2017 Annual Procurement Plan
 - Monthly MOOE Distribution
 - FY 2017 Monthly Disbursement Program
 - FY 2016 Realignment Advise Form
 - FY 2016 Amendatory APP
 - Properly Accomplished Liquidation Reports
7. Forms to be used for the reports will be uploaded in the Facebook Group on October 10, 2016.
8. For clarifications, please contact Ms. Maricel B. Jangao, at 0917-719-1245 or Ms. Stephanie P. Saligumba at 0905-921-3751.
9. For information, guidance and strict compliance.

