



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
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DIVISION MEMORANDUM

No. 042, s. 2017

To: All Secondary School Principal/ Head Teachers/ OIC

From: Doanna Ina Pano
ALLAN G. FARNAZO, Ph.D., CESO IV
Regional Director, Concurrent Schools Division Superintendent

Subject: SCREENING OF APPLICANTS FOR TRAINING OF REGIONAL MASS
TRAINING OF TEACHERS (MTOT) FOR GRADE 11 AND 12 SENIOR HIGH
TEACHERS

Date: February 10, 2017

1. To ensure the effective delivery in capacitating the Senior High School Grade 11 and 12 Teachers for School Year 2017-2018, the Regional office through Human resource Development Division (HRDD) in coordination with Curriculum Learning and Management (CLMD) & Quality Assurance Division (QUAD) shall conduct a Screening of Applicants for Trainers of the Regional Mass Training of Teachers (MTOT) for grades 11 and 12 Senior High School Teachers.
2. Relative to this, you are advised to endorse teacher applicant for the screening.
3. Applicants shall apply according to their specialization in the Teacher Grouping Areas as herein enclosed and shall meet the following qualification:
 - Master's degree Holder
 - Has been a K to 12 trainer
 - Performance rating of at least VS
 - At least 5 years Teaching Experience
 - Recommended by the Schools Division Superintendent
4. Applicants shall submit the required documents (Application Form, Character Reference, Two Latest Performance Rating, Photocopied Transcript of Records, Certificate as Trainer/Resource Person/Facilitator) on or before February 6, 2017 to the Regional Office Hum,an Resource Development Division (HRDD), Attention: RAYMUND S. ANTOLO, Chief Education Program Supervisor.
5. Applicants shall undergo personal screening on February 16-17,2017 at DepEd Regional Office X Session Hall, Zone 1, Upper Balulang Cagayan de Oro City, and shall advice to bring laptop.
6. Attached are the forms for your reference.
7. Travelling expenses of the applicants shall be charged against local funds subject to the usual accounting and auditing policies, rules and regulations.
8. Immediate dissemination of this memorandum is hereby desired.

Copies Furnished:
DepEd 10
Records Section-Outgoing letters

CTA/gpp

CHARACTER REFERENCE

CONFIDENTIAL

One copy to be filled-out by the the Immediate supervisor and another by a co-worker or peer. Filled-out copies should be placed in a sealed mail envelop and signed before submission to the Regional Screening Committee

Name of Nominee	Position
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1. How long have you known the nominee (years/months)

2. In what connection, or under what circumstances, have you known him/her?

3. Please rate the nominee in terms of the dimensions which have been identified as critical to program performance. The checklist below is intended to facilitate your assessment. If you wish, you may also write a separate letter as an addition to this form.

Dimensions	No Basis for Judgment	Below Average	Above Average	Excellent/ Outstanding
1. Integrity				
2. Work Ethics				
3. Interpersonal Skills				
4. Time Management				
5. Stress Management				

4. How will this person be able to contribute in providing better training programs?

(Signature Over Printed Name)

GROUP I: HUMANITIES AND SOCIAL SCIENCES AND RELATED SUBJECT GROUPS

I-A	<ol style="list-style-type: none"> 1. Oral Communication 2. Reading and Writing 3. English for Academic and Professional Purposes 4. Practical Research 1 5. <i>Capstones, Internships and Immersion</i>
I-B	<ol style="list-style-type: none"> 1. Komunikasyon at Pananaliksik sa Wika at Kulturang Pilipino 2. Pagbasa at Pagsusuri ng iba't-ibang Teksto sa Pananaliksik 3. Pagsulat sa Filipino sa Piling Larangan
I-C.1	<ol style="list-style-type: none"> 1. 21st Century Literature from the Philippines and the World 2. Contemporary Philippine Arts from the Region 3. Understanding Culture, Society and Politics 4. Introduction to the Philosophy of the Human Person
I-C.2	<ol style="list-style-type: none"> 1. Applied Economics (GAS) 2. Social Science 1 (GAS) 3. Disaster Readiness and Risk Reduction (GAS) 4. Entrepreneurship 5. Practical Research 1 6. <i>Capstones, Internships and Immersion</i>
I-C.3	<ol style="list-style-type: none"> 1. Creative Writing (HUMSS) 2. Creative Nonfiction (HUMSS) 3. Disciplines and Ideas in the Social Science (HUMSS) 4. Disciplines and Ideas in the Applied Social Science (HUMMS) 5. Entrepreneurship 6. <i>Capstones, Internships and Immersion</i>

I-C.4	<ol style="list-style-type: none"> 1. Community Engagement, Social Participation and Citizenship (HUMSS) 2. World Religion and Belief Systems (HUMSS) 3. Trends, Networks and Critical Thinking in the 21st Century (HUMSS) 4. Entrepreneurship 5. Practical Research 1 6. Inquiries, Investigations and Empowerment
I-D	<ol style="list-style-type: none"> 1. Media and Information Literacy 2. Empowerment Technologies for Strand (A) 3. Practical Research 2 4. Entrepreneurship 5. Practical Research 1 6. Inquiries, Investigations and Empowerment
GROUP II: ABM - Accountancy, Business and Management	
II-A	<ol style="list-style-type: none"> 1. Business Math 2. Business Ethics and Responsibilities 3. Organization and Management 4. Principles of Marketing 5. Entrepreneurship
II-B	<ol style="list-style-type: none"> 1. Fundamentals of Accountancy, Business and Management 1 2. Fundamentals of Accountancy, Business and Management 2 3. Business Finance 4. Applied Economics 5. Entrepreneurship

GROUP III: STEM - Science, Technology, Engineering and Mathematics	
III-A	<ol style="list-style-type: none"> 1. General Mathematics 2. Statistics and Probability 3. Pre-Calculus 4. Basic Calculus 5. Entrepreneurship
III-B	<ol style="list-style-type: none"> 1. Earth Science 2. Earth and Life Science 3. Physical Science 4. Disaster Readiness and Risk Reduction (STEM) 5. Entrepreneurship
III-C	<ol style="list-style-type: none"> 1. General Biology 1 2. General Biology 2 3. General Chemistry 1 4. General Chemistry 2 5. Disaster Readiness and Risk Reduction (STEM) 6. Entrepreneurship 7. Entrepreneurship
GROUP IV: Pre-Bac Maritime	<ol style="list-style-type: none"> 1. Introduction to Maritime Career 2. Introduction to Maritime Safety 3. Introduction to Marine Transportation and Engineering