DIVISION MEMORANDUM
No. 044, 8, 2017

To: PUBLIC ELEMENTARY SCHOOLS ICT COORDINATORS
    PUBLIC SECONDARY SCHOOLS ICT COORDINATORS

From: ALLAN G. FARNAZO, PhD, CESO IV
      Regional Director IV, Concurrent SDS

Subject: NSBI System Encoding/Validation and Submission of Early Registration Report

Date: February 24, 2017

1. The field is hereby informed of the “NSBI System Encoding/Validation and Submission of Early Registration Report” on February 27, 2017 at Division Office- El Salvador City-3:30 o’clock in the afternoon.

2. Participants are advised to bring:
   a. Laptop and internet broadband
   b. Extension cord
   c. Revised NSBI templates, one hard copy
   d. Early Registration final report

3. For information, guidance and immediate compliance.