



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**  
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**DIVISION MEMORANDUM**

No. 106 s, 2017

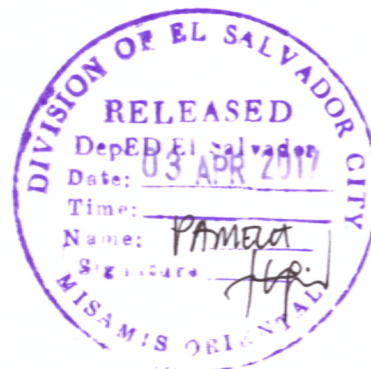
**To: PUBLIC ELEMENTARY SCHOOL HEADS  
PUBLIC SECONDARY SCHOOL HEADS**

**From: *Allan G. Farnazo*  
ALLAN G. FARNAZO, PhD, CESO IV  
Regional Director IV, Concurrent SDS**

**Subject: Orientation on Ways of Securing School Sites  
Ownership Documents**

**Date: April 3, 2017**

1. The field is hereby directed to attend the "*Orientation on Ways of Securing School Site Ownership Documents*" on **April 4, 2017- 1:00 PM** at the **DepED – El Salvador City Division Office**.
2. In the absence of the school head, the school property custodian shall attend the orientation on behalf.
3. For information, guidance and compliance.



Copies Furnished:  
Person Concerned  
Records Section-Memorandum/

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