



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
Zone 3, Poblacion, El Salvador City
Telefax No: (088) 555-0475
Email address: elsalvador.city@deped.gov.ph
Website: depedelsalvadorcity.net



DIVISION MEMORANDUM

No. 120, s. 2017

**To: PUBLIC ELEMENTARY SCHOOLS
PUBLIC SECONDARY SCHOOLS**

From: *ALLAN G. FARNAZO*
ALLAN G. FARNAZO, PhD, CESO IV
Regional Director IV, Concurrent SDS

Subject: eHRIS School Personnel Profile Completion Activity

Date: April 19, 2017

1. The field is hereby informed of the eHRIS School Personnel Profile Completion Activity scheduled between May – June 2017. Please see attachment for the schedule.
2. Participants are requested to bring their accomplished soft/ hard copies of their PDS during the activity for faster accomplishment of the electronic PDS.
3. Please make sure that respective DepEd emails are active as the username and password will be sent there. For email assistance, please contact Ms. Sherrie Dungog at 0917-715-4632.
4. Participants whose venue is at the division office are encouraged to bring their own laptops, extension wires and pocket wifi as the activity needs a strong internet connection.
5. For information, guidance and strict compliance.





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Attachment to Division Memorandum No. 120 s.2017

eHRIS School Personnel Profile Completion Schedule

Date	Time	School	# of Participants	Venue
2-May	AM	MOLUGAN NHS	27	MOLUGAN NHS
	PM		27	
4-May	AM	MOLUGAN ES	11	MOLUGAN ES
	PM		11	
5-May	AM	ULALIMAN ES	10	DIVISION OFFICE
	PM		8	
9-May	AM	COGON NHS	11	DIVISION OFFICE
	PM		11	DIVISION OFFICE
10-May	AM	SAMBULAWAN ES	11	DIVISION OFFICE
	PM		9	DIVISION OFFICE
12-May	AM	COGON ES	8	DIVISION OFFICE
	PM		8	DIVISION OFFICE
18-May	AM	BOLISONG ES	7	DIVISION OFFICE
	PM	KIBONBON ES	8	DIVISION OFFICE
23-May	AM	EL SALVADOR CS	10	DIVISION OFFICE
	PM		10	DIVISION OFFICE
25-May	AM	EL SALVADOR CS	10	DIVISION OFFICE
	PM		10	DIVISION OFFICE
30-May	AM	SFDA ES	10	DIVISION OFFICE
	PM	SFDA NHS	4	DIVISION OFFICE
1-Jun	AM	KALABAYLABAY ES	8	DIVISION OFFICE
	PM	HINIGDAAN ES	8	DIVISION OFFICE
6-Jun	AM	HINIGDAAN NHS	10	DIVISION OFFICE
	PM		10	DIVISION OFFICE
8-Jun	AM	SINALOC ES	11	DIVISION OFFICE
	PM	HIMAYA ES	8	DIVISION OFFICE
13-Jun	AM	AMOROS ES	9	DIVISION OFFICE
	PM		9	DIVISION OFFICE
15-Jun	AM	PSB ES	7	DIVISION OFFICE
	PM		8	DIVISION OFFICE
20-Jun	AM	TAYTAY ES	9	DIVISION OFFICE
	PM		9	DIVISION OFFICE