



Republic of the Philippines

Department of Education

Region X

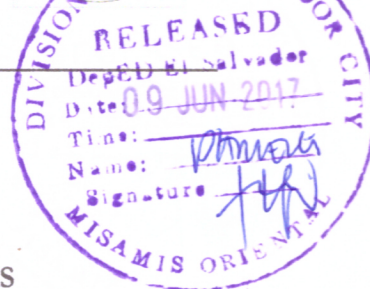
DIVISION OF EL SALVADOR CITY

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DIVISION MEMORANDUM

No. 172 s, 2017

To: DIVISION CHIEFS
EDUCATION PROGRAM SUPERVISORS
EDUCATION PROGRAM SPECIALISTS
SENIOR EDUCATION PROGRAM SPECIALISTS
PUBLIC SCHOOLS DISTRICT SUPERVISOR
PLANNING OFFICERS
DIVISION OFFICE SECTION HEADS
PUBLIC ELEMENTARY SCHOOL HEADS
PUBLIC SECONDARY SCHOOL HEADS

From: 
ALLAN G. FARNAZO, PhD, CESO IV
Regional Director IV, Concurrent SDS

Subject: Division Management Committee (MANCOM) Meeting

Date: June 9, 2017

1. The field is hereby enjoined to attend the *Division Management Committee (MANCOM) Meeting* on **June 16, 2017 – 8:00 AM to 5:00 PM** at the **DepEd Region 10 Office, Zone 1, Upper Balulang, Cagayan de Oro City**
2. Topics for discussion:
 - a. Allocation of School Resources
 - b. Teachers' Load
 - c. Enrollment Status
 - d. Classroom Needs
 - e. Other Matters
3. All School Heads are advised to bring the updated data on enrollment, teachers, chairs and the like during the abovementioned activity.
4. It is understood that meals and snacks shall be charged to Regional funds while traveling expenses of the School Heads shall be charged to their respective School MOOE, subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and strict compliance.

Copies Furnished:
Person Concerned
Records Section-Memorandum/

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