



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
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DIVISION MEMORANDUM

No. 162 s. 2017

**To: PUBLIC ELEMENTARY and SECONDARY SCHOOLS
PRIVATE ELEMENTARY and SECONDARY SCHOOLS**

for: Centrasas
**From: ALLAN G. FARNAZO, Ph.D., CESO IV
Regional Director IV, Concurrent SDS**

**Subject: Meeting of Focal Persons for Child Protection and
Systematic Training for Effective Parenting**

Date: June 21, 2017

1. There will be a meeting of focal persons for the following concerns:
 - a. Child Protection
 - b. Systematic Training for Effective Parenting (STEP)
2. The meeting will be held on June 23, 2017 at Division Library Hub.
 - a. For Child Protection Focal Persons, it will be held at 3:00pm
 - b. For STEP Focal Persons, it will be held at 4:00pm
3. The meeting will focus on the preparation and updates of aforementioned activities.
4. For Child Protection focal persons, bring two (2) copies of your Child Protection Committee for signature of the Division Child Protection Coordinator, SGOD Chief and Superintendent.
5. For STEP focal persons who have not submitted yet their Action Plan, bring it during the meeting.
6. Come on time.
7. For inquiries and clarification, look for Helen E Maasin of the CID at 0926-742-6798 or you can see her personally.
8. For strict compliance.

Copies Furnished:
Person Concerned
Records Section-Memorandum/Reports
AGF/hem

