DIVISION MEMORANDUM  
No. 195, s. 2017

To: ALL DIVISION SUPERVISORS  
ELEMENTARY SCHOOL HEADS  
SECONDARY SCHOOLS HEADS/OIC  
DIVISION LIBRARIAN

From: ALLAN G. FARNAZO, Ph.D. CESO IV  
Regional Director, Concurrent SDS

Subject: DIVISION ORIENTATION ON THE ENHANCED PORTAL

Date: July 10, 2017

1. The Department of Education (Deped), Bureau of Learning Resources (BLR) and the Basic Education Sector Transformation (BEST) Program conducted the National Orientation Training on the Enhanced LR Portal to all Regional and Division LR Managers to capacitate the LRMDS key processes of the enhanced LR Portal.

2. In this connection the Division LRMDS will conduct a one day Rollout Orientation of the Enhanced LR Portal to all Division Supervisors, Elementary/Secondary School Heads/OIC and Division Librarian on July 21, 2017 at LOHAS HOTEL, Laguindingan Misamis Oriental. This rollout orientation aims to:

   a. Capacitate the Division Supervisors, School heads and Division Librarian with the LRMDS key processes on the Enhanced LR Portal.
   b. Recognize roles and responsibilities of each personnel managing the portal
   c. Gain knowledge on the improved QA processes of the LR Portal.

3. All participants are requested to bring their own WIFI.

4. No proxy is allowed if the School Head is not available.

5. For your guidance and compliance.