



DIVISION MEMORANDUM

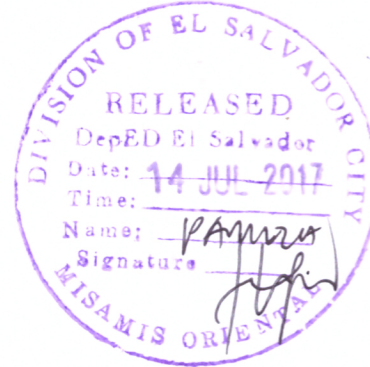
No. 204 s. 2017

**To: Public and Private School Heads
School Paper Advisers
English Coordinators
All others concerned
This Division**

for Romana H. Parnas
From: ALLAN G. FARNAZO
Director IV, Concurrent SDS

Date: July 14, 2017

Subject: Planning of Activities for 2017 Division Schools Press Conference



1. Please be informed of a meeting for planning of activities, monitoring of campus journalism accomplishments assigning of committees and other preparations relevant to the conduct of 2017 Division Schools Press Conference (DSPC) on July 19, 2017 at 4:00PM, at the Library Hub, El Salvador City Central School, El Salvador City.
2. Participants to this meeting are the School Paper Advisers, English Coordinators, officers of the Association of School Paper Advisers of the Division of El Salvador City (ASPADESC) and the two division journalism coordinators.
3. The following are to be tackled:
 - A. Each school paper adviser must prepare updates (5-slide Powerpoint Presentation) of the following:
 1. School Journalism Activities (From April 2017 to July 2017)
 - o Selection of Campus Journalists
 - o Trainings Conducted for Campus Journalists
 2. Updates on the School Paper Preparation for submission 10 days prior to the conduct of the 2017 DSPC
 - B. Orientation on Activities of the 2017 DSPC and Assigning of Committees
 - C. Other matters
4. For guidance and compliance.