



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**  
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**DIVISION MEMORANDUM**

No. 268 s, 2017



**To: PUBLIC ELEMENTARY SCHOOL HEADS  
PUBLIC SECONDARY SCHOOL HEADS  
This Division**

**From: ALLAN G. FARNAZO, PhD, CESO IV  
Regional Director IV, Concurrent SDS**

**Subject: Submission of Documents to COA**

**Date: September 6, 2017**

1. All School Heads are hereby directed to submit the following documents to the Commission on Audit (COA) team of this Division:
  - a. Project Procurement Management Plan (PPMP);
  - b. Annual Procurement Plan (APP); and
  - c. Schools Operating Budget for C.Y 2017 to the Commission on Audit (COA) team on or before September 30, 2017.
2. Deadline for submission of the above-mentioned documents is on or before September 30, 2017.
3. Strict compliance and wide dissemination of this Memorandum is enjoined.

Copies Furnished:  
Person Concerned  
Records Section-Office Memorandum

/emr



Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office No. X  
J.V Serifa St., Carmen  
Cagayan de Oro City

REGION X  
RELEASED  
BY: *gc*  
DATE: *8/23/17*

**OFFICE OF THE REGIONAL DIRECTOR**

July 31, 2017

**Dr. Allan G. Farnazo**  
Regional Director  
Department of Education  
Concurrent Schools Division Superintendent  
DepED – Division of El Salvador  
Poblacion, El Salvador City

Sir:

Please be informed that pursuant to Reassignment Order No. 2017-070 dated July 14, 2017, the reconstituted audit group/team for your Office are as follows:

- |                      |  |
|----------------------|--|
| Supervising Auditor: | Delia P. Lagumbay<br>State Auditor IV<br>NGS, Cluster 5                    |
| Audit Team Leader:   | Bernard Von M. Tomampos<br>State Auditor III<br>NGS 5-A & D, Team R10-13-2 |
| Audit Team Member/s: | Monabai B. Abbas<br>State Auditor I  |

Anticipating your usual cooperation.

Very truly yours,

*[Signature]*  
**CELSO L. VOCAL**  
Regional Director



*ok*



Republic of the Philippines  
**COMMISSION ON AUDIT**  
*Department of Education*  
Division of El Salvador  
El Salvador City



September 4, 2017

**Dr. ALLAN G. FARNAZO**  
Regional Director  
Department of Education  
Concurrent Schools Division Superintendent  
Division of El Salvador  
El Salvador City

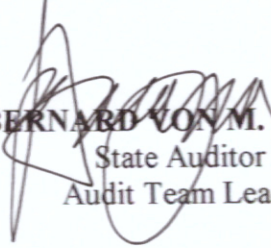
Attention: All School Supervisors & Principals/Head of Procuring Entity (HOPE)

Sir:

In line of our regular audit and pursuant to Section 7 of the Implementing Rules and Regulation of Republic Act 9184, please require all school principals under your jurisdiction who are HOPEs of their respective school, to submit to us a copy of their respective Project Procurement Management Plan (PPMP) and Annual Procurement Plan (APP) preferably not later than September 30, 2017.

Considering that PPMPs and APPs are budget preparation and disbursement guides, please include in the submission the schools operating budget for C.Y. 2017. The HOPEs should have these documents in their files as of today as they have been disbursing their Maintenance & Other Operating Expenses (MOOE) budgets for C.Y. 2017.

Very truly yours,

  
**BERNARD CON M. TOMAMPOS**  
State Auditor III  
Audit Team Leader