



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
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DIVISION MEMORANDUM

No. 273 s, 2017

**To: OFFICE SUPPLY SECTION
This Division**

**From: ALLAN G. FARNAZO, PhD, CESO IV
Regional Director IV, Concurrent SDS**

Subject: Space Utilization of Supply Office

Date: September 13, 2017

1. With the growing number of Division Office Personnel, this Office seeks to maximize the utilization of the office space. Relative thereto, the available space in the Supply Office shall be used to accommodate the upcoming personnel from the accounting section.
2. For your guidance and compliance.

