DIVISION OF EL SALVADOR CITY
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DIVISION MEMORANDUM
No. 7066, 2017

To: PUBLIC AND PRIVATE ELEMENTARY SCHOOLS
PUBLIC AND PRIVATE SECONDARY SCHOOLS
CONCERNED PERSONNEL

From: ALLAN G. FARNAZO, PhD, CESO IV
Regional Director IV, Concurrent SDS

Subject: Best Thank You Letter and
Story/Write Up Competition

Date: September 27, 2017

1. In celebration of the National Teachers’ Month and World Teacher’s Day Celebration 2017, this Office will be having a Best Thank You Letter and Story/Write Up Competition, open to all public and private schools.

2. Accordingly, list below is the screening committee which shall act as judges for the said competition and is responsible for the preparation of certificates of the participants.

   Chair: GRACE P. PACULBA, EPSVR
   Members: LORNA H. ESTROSAS, EPSVR
             FRITZIE C. SILLABE, EPSVR
             MARGIE R. VALMORIA, EPSVR
             HELEN E. MAASIN, EPSVR

3. Entries shall be submitted to screening committee on or before October 2, 2017.

4. For your guidance and compliance.
Department of Education
NATIONAL TEACHERS' MONTH AND WORLD TEACHERS' DAY CELEBRATION 2017
SYNCHRONIZED PROGRAMS, PROJECTS, AND ACTIVITIES

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<th>Programs, projects and Activities</th>
<th>Objectives/description</th>
<th>Person-in-Charge</th>
<th>Involved Individuals or Groups</th>
<th>Time Frame</th>
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<td><strong>I. PREPARATIONS</strong></td>
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<td>A. Conduct of Meetings to Plan School-Based Activities</td>
<td>To design school-based activities and plan for its implementation relative to the conduct of the NTM and the WTD celebrations; to organize a school NTM and WTD committee; to secure the support of the school community and school-based organizations for its implementation</td>
<td>School Heads</td>
<td>Alumni Association, PTAs, Supreme Student Governments and other School-Based Organizations</td>
<td>August 7-11, 2017</td>
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<tr>
<td>B. Conduct of Meetings to Plan District-led and Division-led activities</td>
<td>To design a set of activities that the district and division shall implement for NTM and WTD; to constitute a District and Division committee for NTM and WTD celebrations; to require the submission of written individual plans of the School Heads relative to NTM and WTD celebrations</td>
<td>District Supervisors and Schools Division Superintendents(SD3s)</td>
<td>Division Personnel District Supervisors All School Heads</td>
<td>August 14-18, 2017</td>
</tr>
<tr>
<td>C. Conduct of Meetings to Plan Regional Led Activities</td>
<td>To design a set of activities that the region shall implement for NTM and WTD; to constitute a Regional Committee for NTM and WTD celebrations; to require the submission of written plans of each schools division relative to NTM and WTD celebrations</td>
<td>Regional Directors(RD3s)</td>
<td>Regional personnel SDSs</td>
<td>August 21-25, 2017</td>
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<tr>
<td>D. Finalization of Plans</td>
<td>To readjust plans pursuant to the result of the meetings</td>
<td>School Heads, District Supervisors, SDSs and RDs</td>
<td>School, District, Division and Regional NTM and WTD committees</td>
<td>August 28-Sept 01, 2017</td>
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<td>E. Submission of Plans</td>
<td>The Regional Offices shall consolidate the plans from their divisions along with their own regional plans for the NTM and WTD celebrations to the Central Office c/o Office of Undersecretary for Partnerships and External Linkages.</td>
<td>SDSs and RDs</td>
<td>Division and Regional NTM and WTD committees</td>
<td>September 4, 2017</td>
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<td>II. NATIONAL TEACHERS’ MONTH</td>
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<td>A. Say “Thank You”</td>
<td>Everyone who has ever been a student is invited to say THANK YOU to at least one teacher who has made a difference in his or her life. Students can write a letter, send a card, offer a gift, or post a greeting in their Facebook accounts.</td>
<td>School Heads</td>
<td>Alumni Association PTAs Supreme Student governments and other school-based organizations</td>
<td>September 5 to October 5, 2017</td>
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<td></td>
<td>The schools, the district, division and regional offices shall write letters enlisting the support of local TV and Radio Stations, anchors, hosts and artists to say THANK YOU to their mentors and teachers in their respective programs.</td>
<td>School Heads, District Supervisors, SDSs and RDs</td>
<td>Local TV and Radio stations, anchors, hosts and artists</td>
<td>August to October 5, 2017</td>
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<td>B. Information dissemination</td>
<td>Schools shall feature stories or write-ups about their teachers through their school papers, websites and Facebook accounts. They can also submit these write-ups to local newspapers and national broadsheets.</td>
<td>District Supervisors, SDSs and RDs</td>
<td>Filipino and English Campus Editorial Boards, Writers, Local and National Newspapers, School-Based Organizations, Supreme Pupil/student governments, Pupils and Students active in Social Media</td>
<td>August to October 5, 2017</td>
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<td>C. Mobilization of Support</td>
<td>District, Division and Regional Offices shall mobilize the support of the community and commercial establishments in paying tribute to teachers by encouraging them to give discounts, freebies and special treats and promos for the whole month of September until October 5, 2017.</td>
<td>District supervisors, SDSs and RDs</td>
<td>Rotary Clubs, Kiwanis Clubs, Chambers of Commerce, Business Establishments</td>
<td>August to October 5, 2017</td>
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<td>D. Posting of Streamers and Announcements</td>
<td>Schools shall hang streamers or post on their main bulletin boards an announcement on the NTM and WTD celebrations for the whole month of September until October 5, 2017.</td>
<td>School Heads</td>
<td>Supreme Pupils/student governments and other School Based Organizations, Private Organizations for solicitations</td>
<td>September 5 to October 5, 2017</td>
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<td>District, Division and Regional Offices shall post tarpaulin streamers following the approved design at conspicuous places within the compound of their offices. They shall also encourage commercial establishments to do the same.</td>
<td>District Supervisors, SDSs and RDs</td>
<td>District, Division and Regional NTM and WTD committees</td>
<td>September 5 to October 5, 2017</td>
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<td>E. Conduct of Specific Activities</td>
<td>Schools shall conduct special activities to honor teachers for the month of September, such as contests (on-the-spot poster-making, essay-writing, Thank You card design and text contests, and others) among pupils and students. Cultural performances, especially those expressed using the Mother Tongue, may also be incorporated in the activities.</td>
<td>School Heads</td>
<td>School NTM and WTD Committees, Supreme Pupil/Student Governments, PTAs, Alumni Associations, Sponsors</td>
<td>September 5 to October 5, 2017</td>
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<td>F. Conduct of Other Activities</td>
<td>Other activities may be held by the school, district, division, and regional offices, which highlight and honor the contributions of the teachers in the society.</td>
<td>September 5 to October 5, 2017</td>
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<td>III. World Teachers' Day</td>
<td>At 10:05 AM, school bells shall be sounded as signal for the synchronized celebrations.</td>
<td>October 5, 2017</td>
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<tr>
<td>A. Ringing/Sounding of School Bells</td>
<td>Immediately after the ringing/sounding of school bells, the National Prayer for Teachers, either in Filipino or English, shall be recited.</td>
<td>October 5, 2017</td>
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<td>B. National Prayer for Teachers</td>
<td>This must also be recited in the district, division, regional, and national celebrations nationwide at exactly 10:05 AM</td>
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**In-Charge**

- School Heads, SDSs and Rads
- School Heads
- School Heads
- District Supervisors, SDSs & Rads

**Involved Individuals or Groups**

- School, District, Division, and Regional NTM and WTD Committees
- Supreme Pupil/Student Governments and Other school-based organizations
- Supreme Pupil/Student Governments and Other school-based organizations
- School, District, Division, and Regional NTM and WTD Committees
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<td>C. Special Activities for Teachers</td>
<td>All teachers nationwide shall take a break from their classroom duties to give way for special classroom/school programs. Schools may organize Grade VI Pupils and Fourth Year High School Students to handle the classes on behalf of the teachers.</td>
<td>School Heads</td>
<td>Supreme Pupil/Student Governments and Other school-based organizations.</td>
<td>October 5, 2017</td>
</tr>
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<td>D. Religious Activities</td>
<td>Schools, Districts, Divisions, and Regions may conduct religious ecumenical activities or liturgical celebrations.</td>
<td>District Supervisors, Schools Division Superintendent, and Regional Directors</td>
<td>Alumni Associations, PTAs, Supreme Student Governments, Supreme Pupil Governments, EPP, TLE, TVE and STEP Officers and members.</td>
<td>October 5, 2017</td>
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<td>E. Synchronized Culminating Activities</td>
<td>Each District, Division, and Region is REQUIRED to conduct one culminating activity for the teachers on October 5, 2016. This is similar to the Grand World Teachers' Day Celebration organized by DepEd Central Office every year.</td>
<td>District Supervisors, Schools Division Superintendents, and Regional Directors</td>
<td>District, Division, and Regional NTM and WTD Committees</td>
<td>October 5, 2017</td>
</tr>
<tr>
<td>F. Grand World Teachers' Day Event</td>
<td>The Department of Education Central Office organizes the Grand World Teachers' Day celebration (venue and participation to be announced).</td>
<td>DepEd – Central Office with Selected Regions</td>
<td>Teacher-representatives from the different selected regions, DepEd Officials, National Teachers' Month Coordinating Council, Guests, and other Government Officials</td>
<td>October 5, 2017</td>
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<tr>
<td>G. Submission of Reports</td>
<td>Schools and Offices (districts, divisions and regions) shall post their respective reports on the activities conducted pertinent to WTD celebration at <a href="http://www.facebook.com/DepEd.Philippines">www.facebook.com/DepEd.Philippines</a>. Reports shall include clear pictures and a comprehensive documentation. The Regional Offices shall consolidate the reports and shall be submitted to the the Office of the Assistant Secretary for Legal and Legislative Affairs/ Partnerships and External Linkages – External Partnerships Service, Special Events Unit through <a href="mailto:spapo2012@gmail.com">spapo2012@gmail.com</a></td>
<td>School Heads, District Supervisors, SDSs, &amp; RDs</td>
<td>School, District, Division, and Regional NTM and WTD Committees</td>
<td>October 6-31, 2017</td>
</tr>
</tbody>
</table>
A PRAYER FOR TEACHERS

Urge all Wishes and prayers of all the Youth
Devoted to the Teacher’s role

My Teacher, My Hero

September 5 - October 5 · National Teachers’ Month

To share with their heart

Annex
A PRAYER FOR TEACHERS

Giver of All Wisdom and Greatest of all Teachers,
Look upon our teachers with love

Grant them the resolve
To nurture our eager minds
And to never give up on us who fall behind

Bless their hearts
For they rejoice when we succeed
And encourage us when we fail

Endow them with gentle patience
For the path of learning is never easy

Kindle a spirit of passion in them
It is the flame that ignites the love of learning in us

Help them see the potential in each student
Their belief in us means much more than the grade we make

Instill in them a commitment to keep on learning
It shows us to not fear new knowledge and experiences

Inspire them to touch the future
They influence how big a dream we dream for ourselves
Bless our teachers who have come before
For their work endures to this day

Let the light of Your example shine upon all teachers:
To build up with their words
To love with their mind
To share with their heart
Amen.
PANALANGIN PARA SA MGA GURO

Tagapagkaloob ng Lahat ng Kaalaman at Guro ng mga guro
Bigyan po Ninyo ng pagkalinga an gaming mga guro

Biyayaan Ninyo sila ng kahandaang
Linangin an gaming murang isipan
At huwag magsawa kapag di makahabol ang turuan

Pagpalain nawa ang kanilang mga pusong
Nagdiriwang sa tuwing kami’y nagwawagi,
At nag-aalo sa tuwing kami’y nadadaig

Pagkalooban Ninyo sila ng mahinaong pagtitiyaga
Sapagkat ang landas ng kaalaman ay hindi madali

Pagningasin Ninyo sa kanila ang maapoy na diwang
Nagpapaliyab sa kagustuhan naming matuto

Tulungan Ninyo silang Makita ang galing sa bawat mag-aaral
Wala sa marka ang halaga kundi sa pananalig nila

Ikintal Ninyo sa kanila ang walang pagkauhaw sa karunungan
At bagong kaalaman at karanasan ay di dapat katakutan

Turuan po Ninyo silang masigilang abutin ang alapaap
Kasinsigla at kasintayog ng sarili naming pangarap

Pagpalain po Ninyo ang mga gurong nauna sa amin
Ang nagawa nila ay napapakinabangan pa rin

Tanglawan po ng Iyong mabuting halimbawa ang kaguruan
Upang makapagtayo sila sa pamamagitan ng kanilang pangungusap
Upang makapagmahal sila sa pamamagitan ng kanilang isipan
Upang makapagbahagi sila sa pamamagitan ng kanilang puso

Siya nawa