



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
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DIVISION MEMORANDUM

No. 710 s, 2017



**To: PUBLIC ELEMENTARY SCHOOLS
PUBLIC SECONDARY SCHOOLS
DIVISION CHIEFS
EDUCATION PROGRAM SUPERVISORS
EDUCATION PROGRAM SPECIALISTS
This Division**

From: *de Roman Ha Jansen*
ALLAN G. FARNAZO, Ph.D., CESO IV
Regional Director IV, Concurrent SDS

**Subject: Monitoring and Evaluation on the Conduct of
Learning Action Cell and LAC Monitoring Team**

Date: September 14, 2017

1. In accordance to Region Memorandum No. 379 entitled *Monitoring and Evaluation on the Conduct of Learning Action Cell* and DepEd Order No. 35, s. 2016 otherwise known as *The Learning Action Cell as a K to 12 Basic Education Program (BEP) School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning*, this Office reiterates the objectives of LAC as follows:
 - a. To improve the teaching-learning process that will lead to improved learning among students;
 - b. To nurture successful teachers;
 - c. To enable teachers to support each other to continually improve their content and pedagogical knowledge, practice skills, and attitude; and
 - d. To foster a professional collaborative spirit among school heads, teachers, and the community as a whole.

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2. Moreover, the abovementioned DepEd Order highlighted the following:
 - a. The school head should take the lead in monitoring of school LAC activities and in evaluating their impact on the total school improvement;
 - b. SDO are expected to provide technical assistance to schools and conduct systematic monitoring so that good teaching happens in all classrooms;
 - c. RO should monitor school data over time and see if the LAC sessions are effectively improving teaching and learning process.
3. In order to provide technical assistance to schools in establishing, maintaining and sustaining LAC practice, a Division LAC Monitoring Team is created. The composition of the team is as follow:

Chairman: ROWENA H. PARA-ON, Ph.D.
Chief-CID

Members: HELEN E. MAASIN, Ph.D., EPSVR
LORNA H. ESTROSAS, Ph.D., EPSVR
BALVE G. GRANIDO, Ph.D., EPSVR
MARGIE R. VALMORIA, Ph.D., EPSVR
ASTER M. GALLEGA, Ph.D., PSDS
FRITZIE C. SILLABE, EPSVR
ROQUE R. SABASAJE, EPSVR
MANUEL A. JANUBAS, EPSVR
GRACE P. PACULBA, EPSVR
4. School heads are directed to submit Narrative Report of LAC Sessions **every 1st week of the month** to the LAC Monitoring team.
5. Immediate dissemination of and strict compliance with Memorandum is enjoined.