



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**  
Zone 3, Poblacion, El Salvador City  
Telefax No: (088) 555-0475  
Email address: elsalvador.city@deped.gov.ph  
Website: www.depedelsalvadorcity.net



**OFFICE MEMORANDUM**

No. 74 s, 2017



**To: DIVISION CHIEFS  
EDUCATION PROGRAM SUPERVISORS  
EDUCATION PROGRAM SPECIALISTS  
SECTION HEADS  
CONCERNED PERSONNEL  
This Division**

**From: *Rowena H. Para-on*  
ALLAN G. FARNAZO, Ph.D., CESO IV  
Regional Director IV, Concurrent SDS**

**Subject: Composition of the LAC Monitoring  
and Evaluation Team**

**Date: September 28, 2017**

1. Pursuant to Region Memorandum No. 379 entitled *Monitoring and Evaluation on the Conduct of Learning Action Cell* which directs all Division Offices to provide technical assistance to schools and to conduct systematic monitoring, a Division LAC Monitoring Team is created. The composition of the team is as follow:

**Chairman: ROWENA H. PARA-ON, Ph.D.  
Chief-CID**

**Members: HELEN E. MAASIN, Ph.D., EPSVR  
LORNA H. ESTROSAS, Ph.D., EPSVR  
BALVE G. GRANIDO, Ph.D., EPSVR  
MARGIE R. VALMORIA, Ph.D., EPSVR  
ASTER M. GALLEGA, Ph.D., PSDS  
FRITZIE C. SILLABE, EPSVR  
ROQUE R. SABASAJE, EPSVR  
MANUEL A. JANUBAS, EPSVR  
GRACE P. PACULBA, EPSVR**

Copies Furnished:  
Person Concerned  
Records Section-Memorandum/

/emr



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**  
Zone 3, Poblacion, El Salvador City  
Telefax No: (088) 555-0475  
Email address: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)  
Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net)



2. The Monitoring Team is expected to:
  - a. provide technical assistance to schools in establishing, maintaining, and sustaining LAC practice;
  - b. find ways to encourage the schools to conduct action research about pedagogies and assessment methods that successfully support student learning and holistic development as articulated in DepEd Order No. 35, s. 2016 otherwise known as *The Learning Action Cell as a K to 12 Basic Education Program (BEP) School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning*.
3. The Division Monitoring and Evaluation Report in soft copy shall be submitted thru email address: [clmddeped@gmail.com](mailto:clmddeped@gmail.com) while hard copies are to be submitted every **3<sup>rd</sup> Monday of February, April, June, August and December** using the enclosed template from Kindergarten to Grade 12.
4. Immediate dissemination of and strict compliance with Memorandum is enjoined.

Copies Furnished:  
Person Concerned  
Records Section-Memorandum/

/emr



Republic of the Philippines  
Department of Education  
**REGION X – NORTHERN MINDANAO**  
Zone 1 Upper Balulang  
Cagayan de Oro City

Telephone No. (088) 880-1072, 880-7071, email: region10@deped.gov.ph

**Tayo**  
PARA SA  
EDUKASYON  
DepED  
Cagayan de Oro

August 25, 2017

31 AUG

**REGION MEMORANDUM**  
No. 379, s. 2017

RELEASE

**MONITORING AND EVALUATION ON THE CONDUCT OF  
LEARNING ACTION CELL**

**To: Schools Division Superintendents**  
*This Region*


1. In line with Department Order No. 35, s. 2016 otherwise known as THE LEARNING ACTION CELL AS A K TO 12 BASIC EDUCATION PROGRAM (BEP) SCHOOL-BASED CONTINUING PROFESSIONAL DEVELOPMENT STRATEGY FOR THE IMPROVEMENT OF TEACHING AND LEARNING, this Office reiterates the objectives of LAC as follows:

- a. to improve the teaching-learning process that will lead to improved learning among students;
- b. to nurture successful teachers;
- c. to enable teachers to support each other to continually improve their content and pedagogical knowledge, practice skills, and attitudes; and
- d. to foster a professional collaborative spirit among school heads, teachers, and the community as a whole.

2. To ensure effective conduct of LAC as an avenue in improving teacher's competence and academic performance of learners, various DepED Offices should monitor its implementation in schools. Specifically, the said DepED Order highlighted the following:

- a. The school head should take the lead in monitoring school LAC activities and in evaluating their impact on the total school improvement;
- b. SDO are expected to provide technical assistance to schools and conduct systematic monitoring so that good teaching happens in all classrooms;
- c. RO should monitor school data over time and see if the LAC sessions are effectively improving teaching and learning process.

3. The Schools Division Offices are directed to organize Division LAC Monitoring Team to provide technical assistance to schools in establishing,



maintaining, and sustaining LAC practice. The committee should also find ways to encourage the schools to conduct action research about pedagogies and assessment methods that successfully support student learning and holistic development as articulated in the said DepED Order.

4. The Division Monitoring and Evaluation Report in soft copy will be submitted via email at [clmddepd@gmail.com](mailto:clmddepd@gmail.com) while hard copies are to be submitted every 3<sup>rd</sup> Monday of February, April, June, August, and December using the enclosed template from Kindergarten to Grade 12.

5. Immediate dissemination of and strict compliance of this Memorandum is directed.

  
**ALLAN G. FARNAZO**  
Director IV

cm4f

**EVIDENCE-BASED LEARNING ACTION CELL  
MONITORING AND EVALUATION REPORT**

**Division** \_\_\_\_\_

**A. Good Practices from Kindergarten to Grade 12**

Kindergarten

<b>Component</b>	<b>Good Practices in Kindergarten</b>	<b>Background of the Identified Good Practices</b>
1. Learner Diversity and Student Inclusion: <ul style="list-style-type: none"> <li>• IP Learners</li> <li>• Muslim Learners</li> <li>• ALS Learners</li> <li>• SPED Learners</li> <li>• ADM/FLO Learners</li> </ul>		
2. Content and Pedagogy of the K to 12 Basic Education Program		
3. Assessment and Reporting in the K to 12 BEP		
4. 21 <sup>st</sup> Century Skills and ICT Integration and Assessment		
5. Curriculum Contextualization, Localization, and Indigenous		
6. Community Linkages		
7. Professional Growth		

Grades 1 - 12

*Note: Please prepare separate report for Grades 1 - 12*

<b>Component</b>	<b>Good Practices in</b>	<b>Background of the Identified Good Practices</b>
	<b>Grade Level</b>	
1. Learner Diversity and Student Inclusion: <ul style="list-style-type: none"><li>• IP Learners</li><li>• Muslim Learners</li><li>• ALS Learners</li><li>• SPED Learners</li><li>• ADM/FLO Learners</li></ul>		
2. Content and Pedagogy of the K to 12 Basic Education Program		
3. Assessment and Reporting in the K to 12 BEP		
4. 21 <sup>st</sup> Century Skills and ICT Integration and Assessment		
5. Curriculum Contextualization, Localization, and Indigenous		
6. Community Linkages		
7. Professional Growth		



B. Problems and Issues and Solutions/Strategy Applied

Kindergarten

Component	Problems/ Issues in KINDERGARTEN	Background of the Identified Problem/Issues	Solutions/ Strategy Applied	TA Provided	
				District	Division
1. Learner Diversity and Student Inclusion: <ul style="list-style-type: none"><li>• IP Learners</li><li>• Muslim Learners</li><li>• ALS Learners</li><li>• SPED Learners</li><li>• ADM/FLO Learners</li></ul>					
2. Content and Pedagogy of the K to 12 Basic Education Program					
3. Assessment and Reporting in the K to 12 BEP					
4. 21 <sup>st</sup> Century Skills and ICT Integration and Assessment					
5. Curriculum Contextualization, Localization, and Indigenous					
6. Community Linkages					
7. Professional Growth					



**Grades 1- 12**

*Note: Please prepare separate report for Grades 1 - 12*

Component	Problems/ Issues in	Background of the Identified Problem/Issues	Solutions/ Strategy Applied	TA Provided	
	*Grade Level			District	Division
1. Learner Diversity and Student Inclusion: • IP Learners • Muslim Learners • ALS Learners • SPED Learners • ADM/FLO Learners					
2. Content and Pedagogy of the K to 12 Basic Education Program					
3. Assessment and Reporting in the K to 12 BEP					
4. 21 <sup>st</sup> Century Skills and ICT Integration and Assessment					
5. Curriculum Contextualization, Localization, and Indigenous					
6. Community Linkages					
7. Professional Growth					





C. Technical Assistance from Regional Office

Component	TA Needs from RO	Background of Needed TA
1. Learner Diversity and Student Inclusion: <ul style="list-style-type: none"><li>• IP Learners</li><li>• Muslim Learners</li><li>• ALS Learners</li><li>• SPED Learners</li><li>• ADM/FLO Learners</li></ul>		
2. Content and Pedagogy of the K to 12 Basic Education Program		
3. Assessment and Reporting in the K to 12 BEP		
4. 21 <sup>st</sup> Century Skills and ICT Integration and Assessment		
5. Curriculum Contextualization, Localization, and Indigenous		
6. Community Linkages		
7. Professional Growth		

D. Overall Conduct of LAC

1. Most Significant Change/Gains

- 1.1. Development in teacher's quality
- 1.2. Impact on students' performance
- 1.3. Effectiveness of the implemented strategies

2. Challenges Encountered and Action Taken

Challenges Encountered	Action Taken

3. Recommendations for Replication and Sustainability

Prepared by:

\_\_\_\_\_  
Chief, Curriculum Implementation Division

Noted:

\_\_\_\_\_  
Schools Division Superintendent

**Note:** SDO's are advised to be ready with school data as basis of this report/inputs for RO validation/ M & E.