



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**  
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**DIVISION MEMORANDUM**

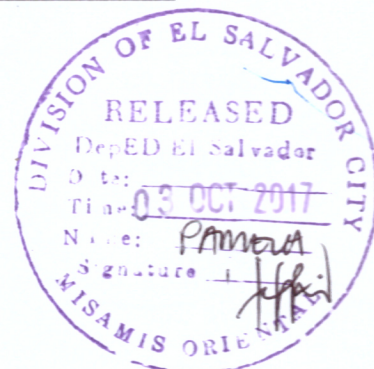
No. 316 s, 2017

**To: ALL PUBLIC ELEMENTARY SCHOOLS  
ALL PUBLIC SECONDARY SCHOOLS  
This Division**

**From:   
ALLAN G. FARNAZO, PhD, CESO IV  
Regional Director IV, Concurrent SDS**

**Subject: Timelines in the Submission of General Payroll and  
Synopsis of the Duly Completed Basic or Action Research**

**Date: October 1, 2017**



1. Enclosed is the Division Memorandum No. 511, s. 2017 issued by DepEd-Division of Misamis Oriental entitled *Timelines in the Submission of General Payroll and Synopsis of the Duly Completed Basic or Action Research* for your reference.
2. Basic or Action Research of elementary schools shall be submitted to Lina C. Bejiga, School Head of ESCCS while for secondary schools the same shall be submitted to Sonia E. Pagapulaan, School Head of ESCNHS on or before **October 6, 2017 and not later than 5:00 PM.**
3. For information, guidance and strict compliance.

Copies Furnished:  
Person Concerned  
Records Section-Office Memorandum

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