DIVISION MEMORANDUM
No. 388 s. 2017

PRE-DEPARTURE ORIENTATION SESSION (PDOS) FOR QUALIFIERS TO THE 2017 REGIONAL SCHOOLS PRESS CONFERENCE

To: Public and Private School Heads
    School Paper Advisers
    English Coordinators
    All others concerned
    This Division

1. Please be informed of the Pre-Departure Orientation Session (PDOS) for the qualifiers to 2017 Regional Schools Press Conference (RSPC) on October 20, 2017, 1:00PM to 5:00PM at the Covered Court, El Salvador City Central School, El Salvador City.

2. The following agenda are to be discussed:
   1. Updates on the guidelines of the conduct of 2017 RSPC
   2. Reminders on the Specific Functions and Responsibilities
   3. Distribution of T-shirts
   4. Distribution of Bus/Vehicle Assignments
   5. Checking/Collecting of Parent’s Consent, Medical Certificate, Registration
   6. Other matters

3. The following are the different committees during the PDOS:
   a. Program – El Salvador City CS, Sinaloc ES
   b. Attendance – MolunganES, Taytay ES, San Francisco de Asis ES/NHS
   c. Physical Arrangement – El Salvador City NHS, Cogon ES and Kibonbon ES
   d. Stage Decoration (Tarpaulin) – Hinigdaan NHS and Molugan NHS
   e. Sound Preparation – Bolisong ES, Cogon NHS, Amoros ES
   f. Documentation and Narrative Report – PSB ES, Sinaloc NHS

4. For strict compliance.

ALLAN G. FARNAZO
Director IV, Concurrent SDS

RECORDED D: 10/16/17
Glenda [Signature]