REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION X
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Tayo
PARA SA
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October 19, 2017

DepED-X
Cagayan de Oro City

19 OCT 2017
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RELEASED

REGION MEMORANDUM
No.___482___,   s. 2017

1ST REGIONAL DEPED ICT SUMMIT 2017

To: **Schools Division Superintendents**
This Region

1.   The Department of Education (DepEd)-Region X, through the Information and Communications Technology Unit (ICTU), will hold the 1st Regional DepEd ICT Summit on November 20-21, 2017, with the theme *Digital Transformation for the KID (K-12 + ALS, ICT, DepEd)*. The venue will be announced in a separate Memorandum.

2.   The Summit aims to:
    a. update ICT practitioners in DepEd on emerging technologies;
    b. start the culture of sharing and collaborating of ICT in teaching, learning, and governance;
    c. provide a forum to update everyone on current ICT projects and implementations in DepEd as well as future plans; and
    d. recognize ICT best projects and implementers.

3.   The highlight of the Summit will be the Search for the Regional ICT Best Practices, which aims to generate awareness and support from education managers and school communities on ICT initiatives, highlight different DepEd ICT initiatives, support teaching and learning and governance, and cultivate a culture of sustainability among DepEd ICT initiatives across all levels.

4.   Travel, accommodation, meals, and other expenses relative to the conduct of the Regional Summit shall be charged to the 2017 OSEC-GAS Funds, subject to the accounting and auditing rules and regulations while travel and accommodation expenses of the four (4) representatives per category from each Schools Division shall be charged to local funds, subject to auditing rules and regulations.

5.   Registration and check-in will be on November 19, 2017, at 2:00 P.M., while check-out is on November 21, 2017, at 12:00 noon. First meal to be served is dinner on November 19 while the last meal is snacks on November 21, 2017.

6.   Enclosed are the following for your ready reference:

   a. Enclosure No. 1 - General Guidelines on the Conduct of the
                         Regional Summit
   b. Enclosure No. 2 - DepEd ICT Summit Program of Activities
   c. Enclosure No. 3 - Distribution of Participants

7.   For concerns, please contact **Ralph Simon L. Mabulay**, Computer Programmer II, at 09054257448 or at ralphsimon.mabulay@deped.gov.ph.

8.   Immediate and wide dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

1ST DEPED REGIONAL ICT SUMMIT 2017

Search for the Regional ICT Best Practices

Guidelines

Rationale

The Department of Education (DepEd) supports the development of its personnel in order to deliver 21st century learning experiences to the Filipino learners. With its mission to facilitate learning and constantly nurture every learner, DepEd formulates, implements, and coordinates programs and projects in the areas of formal and non-formal basic education. This year, DepEd, through the Information and Communications Technology Services, invites all teaching and non-teaching personnel to the ICT Best Practices Awards.

Tagline

The Summits' tagline is **Cultivating a Culture of ICT Excellence**.

Objectives

The objectives of the ICT Best Practices Awards are to:
1. generate awareness among and support from education managers and school Communities on ICT initiatives;
2. highlight different DepEd ICT initiatives that support teaching and learning as well as governance; and
3. cultivate a culture of sustainability among DepEd ICT Initiatives across all levels.

Mechanics

1. The ICT Best Practices Awards shall be open to all DepEd personnel.

2. There shall be five (5) major categories:
   a. *ICT for Teaching and Learning*. The category highlights the intensification of the use of the DepEd Computerization Program (DCP) packages and other available technologies integrated in the curriculum.
   b. *ICT for Governance*. The category features ICT ingenuities that further improve DepEd services in the schools, division, and regional levels.
   c. *ICT for Child Protection*. The category highlights the inventiveness of the use of the DepEd Child Protection Programs to enhance the understanding of the children's use of ICTs and appropriate responses to violence, exploitation, and abuse facilitated through ICTs.

d. ***ICT for Interactive SIMs***. The category features the innovations and quantitative approach in the use of systematized interactive teaching in the schools, division, and regional levels.

e. ***ICT for ICT (Learning Action Cells) LACs Session***. The category highlights the commitment of DepEd to the implementation and development of educational reforms aimed toward the success in the profession in the schools, division, and regional levels.

3. The project/innovation/entry shall have been operational and sustainable for, at least, six (6) calendar months from the time of application.

4. The contest shall be in two (2) tiers, namely: Division (Tier 1) and Regional (Tier 2).

   a. Each Schools Division shall have one (1) entry for each category. Only the first-place winner in each category shall be the official entry of the Schools Division in the Regional Finals.

   b. The Regional Finals (Tier 2) shall have 14 participating Schools Divisions, each of which shall one (1) official entry per category.

5. Each entry shall have only one (1) proponent.

6. Proponents are required to prepare a 10-minute video presentation of the entry during the contest proper. The judges shall have five (5) minutes for critiquing.

7. Only the first-place winners in the ICT for Teaching and Learning and ICT for Governance shall be the official entry of the Region to the National ICT Summit.

8. Regional finalists (Division first-place winners in the five (5) categories) shall display their learning market exhibits alongside the Regional Summit. Presenters shall use a 48x36 inch-size vertical poster layout. Likewise, the poster shall include the division and its logo, school name with logo, proponent's name, entry title, and description of the project in 50-100 words. All other artistic elements of the poster shall be left to the discretion of the proponent.

9. Failure to meet the guidelines/mechanics of the contest, including submission of documents that prove the existence and sustainability of the project, shall disqualify the applicants from joining the contest.

10. The decision of the board of judges shall be **final, non-negotiable, and irrevocable.**

11. Finally, ICT innovations/projects that have already won in the international, national, and local ICT competitions shall still be eligible to join the contest.

Child Protection		
Achievement		
• Improvement of Operations and Delivery of Services	10%	
• Involvement Level of Regional/Division/School Heads and Personnel	10%	20%
Sustainability		
• Documentation (Monitoring & Evaluation Files)	10%	
• Replicability of the project	10%	
• Implementing Mechanisms	10%	30%
Innovativeness		
• Creativity on the Integration of Available Tools	15%	
• Uniqueness of the Project	10%	25%
Effectiveness		
• Outcome and Functionality of the Project	10%	
• Cost Effectiveness of the Project	10%	25%
Total		**100%**

Interactive SIMs		
Achievement		
• Improvement of Operations and Delivery of Services	10%	
• Involvement Level of Regional/Division/School Heads and Personnel	10%	20%
Sustainability		
• Documentation (Monitoring & Evaluation Files)	10%	
• Replicability of the Project	10%	
• Implementing Mechanisms	10%	30%
Innovativeness		
• Creativity on the Integration of Available Tools	15%	
• Uniqueness of the Project	10%	25%
Effectiveness		
• Outcome and Functionality of the Project	10%	
• Cost Effectiveness of the Project	10%	25%
Total		**100%**

Criteria for Judging

1. Below are the criteria for judging for the Search for the Regional ICT Best Practices:

ICT for Teaching and Learning		
Achievement		
• Participations of School Management	10%	
• Promoting Usage of DCP Packages	10%	
• Support of school Communities	10%	30%
Sustainability		
• Documentation (Monitoring & Evaluation Files)	10%	
• Replicability of the Project	5%	
• Implementing Mechanisms	5%	20%
Innovativeness		
• Creativity on the Functionality of the Project	10%	
• Uniqueness of the Project	10%	20%
Effectiveness		
• Outcome and Functionality of the Project	20%	
• Length of Project Implementation	10%	30%
Total		**100%**

Governance		
Achievement		
• Improvement of Operations and Delivery of Services	10%	
• Involvement Level of Regional/Division/School Heads and Personnel	10%	20%
Sustainability		
• Documentation (Monitoring & Evaluation Files)	10%	
• Replicability of the Project	10%	
• Implementing Mechanisms	10%	30%
Innovativeness		
• Creativity on the Integration of Available Tools	15%	
• Uniqueness of the Project	10%	25%
Effectiveness		
• Outcome and Functionality of the Project	10%	
• Cost Effectiveness of the Project	10%	25%
Total		**100%**

ICT Learning Action Cell		
Achievement		
• Improvement of Operations and Delivery of Services	10%	
• Involvement Level of Regional/Division/School Heads and Personnel	10%	20%
Sustainability		
• Documentation (Monitoring & Evaluation Files)	10%	
• Replicability of the Project	10%	
• Implementing Mechanisms	10%	30%
Innovativeness		
• Creativity on the Integration of Available Tools	15%	
• Uniqueness of the Project	10%	25%
Effectiveness		
• Outcome and Functionality of the Project	10%	
• Cost Effectiveness of the Project	10%	25%
Total		**100%**

Awards and Prizes

1. The major awards and prizes for all five (5) categories are as follows:
   a. 1st Place Best ICT Practice - P15,000.00 Cash, Trophy, and Certificate
   b. 2nd Place Best ICT Practice - P10,000.00 Cash, Trophy, and Certificate
   c. 3rd Place Best ICT Practice - P5,000.00 Cash, Trophy, and Certificate

2. Special Awards will be given to:
   a. Best Presenter   - Trophy and Certificate
   b. Best Presentation - Trophy and Certificate
   c. Best Poster   - Trophy and Certificate

1st Regional DepEd ICT Summit 2017

Schedule of Activities

Activity	Date
ICT Best Practices Selection (Division, Tier 1)	November 4, 2017
ICT Best Practices Submission to the Regional Level **via email:** **ralphsimon.mabulay@deped.gov.ph**	November 5-13, 2017
ICT Best Practices Awards (Region, Tier 2)	November 20-21, 2017

1st Regional DepEd ICT Summit 2017

PROGRAM OF ACTIVITIES
Date: November 20-21, 2017
Venue: (to be announced)

Day 0 – Sunday, November 19, 2017			
Time	*Session*	*Type of Session*	*Venue*
2:00 P.M.-onwards	• Registration • Booth Set-up	Ingress	*TBA*
6:00-7:00 P.M.	• Dinner		

Day 1 – Monday, November 20, 2017			
Time	*Session*	*Type of Session*	*Venue*
6:00-8:00 A.M.	• Breakfast • Registration • Booth Set-up	Ingress	*TBA*
8:00 A.M. – 10:00 A.M.	Opening Ceremonies	Plenary	
	Welcome Message **Dir. Allan G. Farnazo**		
10:00 A.M.	Break		
10:00-11:00 A.M.	Keynote Speaker • Google for Education		
11:00 A.M. – 12:00 N.	1 I.T Expert:		
12:00 N. -1:00 P.M.	Lunch		
Contest Proper			
1:00-5:00 P.M.	ICT for Teaching and Learning		*TBA*
	ICT for Governance		*TBA*
	ICT for Child Protection		*TBA*
6:00-7:00 P.M.	Dinner		

Day 2 (November 21, 2017)			
6:00-7:00 A.M.	Breakfast	Ingress	
Contest Proper			
8:00 A.M.- 12:00 N.	ICT for Integrated SIMs		*TBA*
	ICT for LAC Session		

12:00 N. – 1:00 P.M.	Lunch		
1:00-4:00 P.M.	• Closing Ceremonies • Awarding		
4:00-5:00 P.M.	Home Sweet Home		

REGIONAL ICT SUMMIT 2017
Distribution of Participants

Office	Participants	Number
Regional Office	Regional Director	1
	OIC, Assistant Regional Director	1
	Chief of Functional Divisions	8
	ICT Unit	4
	Dentist and Nurse	2
Schools Division Office	Schools Division Superintendents	14
	CID Chief	14
	Information Technology Officer I	14
	Division finalists- ICT for Teaching and Learning	14
	Division finalists- ICT for Governance	14
	Division finalists- ICT for Child Protection	14
	Division finalists- ICT for Interactive SIMs	14
	Division finalists- ICT for ICT (Learning Action Cells) LACs Session	14
	School Heads (5 Elementary, 5 Secondary)	70