



October 4, 2017

TRAVEL MEMO TO:

Rebecca B. Namoc, TEACHEXCELS
Sonia E. Pagapulaan, TEACHEXCELS
Rigalad M. Pabololot, TEACHEXCELS
Lovely B. Cajarte, GURO21
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Glenn Jay A. Paculanang, GURO21
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Syrel Marie M. Redulla, GURO21
Jigger M. Tomarong, GURO21
Zigger E. Villahermosa, GURO21
Jessica Marie R. Icat, GURO21
Lesli L. Dadole, GURO21
Mae Gaid, GURO21
Christy Lane K. Bustaliño, GURO21
Ginna L. Estrada, GURO21
Rhea C. Batutay, GURO21
Noemi L. Ruita, GURO21
Niño Jose R. Gironella, GURO21
Cristene G. Maestre, GURO21
May Amor Y. Penaso, GURO21



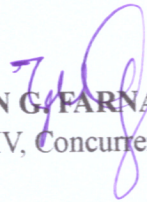
1. You are hereby directed to attend the Orientation on **SEAMEO INNOTECH's Batch 6 TEACHEXCELS (for School Heads) and GURO21 (for Teachers)** on **October 12-13, 2017**, at Dynasty Court Hotel, Cagayan de Oro City.
2. Enrolment fee of GURO21 is seven thousand pesos (Php7,000.00) while the TEACHEXCELS is eleven thousand pesos (Php11,000.00). The Division Office may use local funds for the enrolment of elementary and/or secondary school heads and teachers to the respective flexible learning course subject to the usual accounting and auditing rules and regulations.
3. A registration fee of five hundred pesos (**Php500.00**) and travel expenses of participants during the Orientation shall be charged against local funds subject to the usual accounting and auditing rules and regulations.



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4. The presence of Division Human Resource Senior Education Program Specialists or Education Program Specialists II (HR-SEPS / EPS II) is requested during the activity.
5. Enclosed is the Regional Memorandum and schedule of Revalida per class for guidance and reference.
6. For information and compliance.


ALLAN G. FARNAZO
Director IV, Concurrent SDS

Reference: Regional Memorandum No. 440, s. 2017 Re: Conduct of Revalida (Batch 5) and Orientation (Batch 6) for GURO21 and TEACHeXCELS Online Courses