

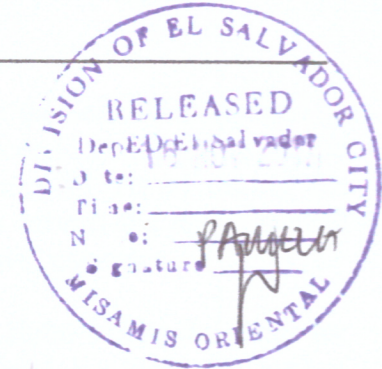


Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
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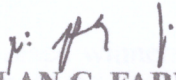


DIVISION MEMORANDUM

No. 769 s, 2017



To: Amoros Elementary School
Cogon National High School
El Salvador City Central School
Hinigdaan National High School
Hinigdaan Elementary School
Kalabaylabay Elementary School
Himaya National High School
Molugan Central School
Molugan National High School
San Francisco de Asis NHS
Roque R. Sabasaje, EPSVR
Sherrie R. Dungog, ITO-I

From: 
ALLAN G. FARNAZO
Director IV, Concurrent SDS

Subject: List of Participants for the 1st Regional
DepEd ICT Summit 2017

Date: October 2, 2017

1. This is to inform the field of the *List of Participants for the 1st Regional DepEd ICT Summit 2017* on November 20-21, 2017 at Grand Caprice, Limketkai Center, Lapanan, Cagayan de Oro City. (see enclosure No. 1).
2. The summit aims to:
 - a. update ICT practitioners in DepEd on emerging technologies;
 - b. start the culture of sharing and collaborating of ICT in teaching, learning, and governance;
 - c. provide a forum to update everyone on current ICT projects and implementations in DepEd as well as future plans; and
 - d. recognize ICT best practices and implementers.
3. Travel and accommodation of the school heads are chargeable to local funds or any available funds while meals and snacks are chargeable to Regional ICT Summit subject to the usual accounting and auditing rules and regulations. School heads are to take charged of their accommodation.
4. Accommodation of Schools Division Superintendent, CID Chiefs, Division ITO and Division Finalist will be at the Luxe Hotel, Limketkai Drive Cagayan de Oro City. Accommodation, meals, and snacks are chargeable to Regional ICT Summit Funds. Check-in is November 19, 2017, 2:00 PM, while check-out is on November 21, 2017 at 12:00 NN.



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5. Travel expenses of participants to the Summit except the School Heads shall be downloaded to their respective Schools Division Offices. Hence, participants are required to submit their duly accomplished Itinerary of Travel during the Registration at the venue. Participants who fail to submit the accomplished Itinerary of Travel will not be refunded with their travel expenses.
6. First meal is breakfast on November 20, 2017. Luxe Hotel will be the venue for the breakfast for participants who are billeted at the hotel. For those who are not accommodated at Luxe Hotel, breakfast will be served at Grand Caprice. The last meal of all participants is afternoon snacks on November 21, 2017.
7. Division finalist/presenters are encouraged to wear long sleeves with necktie for male while business attire for female.
8. The 10-minute presentation and a video documentation of the implementation of the entry/project.
9. Only the first place winners in the Division Level in Teaching and Learning, Governance, Child Protection, Interactive SIMs, and LAC Session will be the official entry of the Schools Division in the Regional Finals.
10. A pre-work activity will be done on Sunday, November 19, 2017, 9:00 AM, at the 2nd Floor Function Room, Luxe Hotel. Participants are Region ICT Unit Staff and Division ITOs. Morning snacks, lunch, and dinner will be served chargeable to Regional ICT Funds.
11. Immediate dissemination of this Memorandum is enjoined.



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Enclosure No. 1 to Division Memorandum No. 369, s. 2017

**List of Participants for the 1st Regional DepEd
ICT Summit 2017**

No.	Name	Designation
1	Roque R. Sabasaje	Division EPSVR – EPP/TLE
2	Sherrie R. Dungog	Division ITO

Official Entry			
Category	Name	Designation	School
1. Teaching and Learning	Alan R. Martinez	Teacher - I	Cogon NHS

School Head	Names	Designation	School
Elementary	1. Mariel C. Ubaub	P - I	Molugan CS
	2. Lina C. Bejiga	P - II	El Salvador CS
	3. Charlotte J. Ytang	P - I	Hinigdaan ES
	4. Jackeline L. Ocon	HT - III	Kalabaylabay ES
	5. Helen S. Palasan	P - I	Amoros ES
Secondary	1. Anabelle M. Mamaclay	P - I	Molugan NHS
	2. Rebecca B. Namoc	P - I	Cogon NHS
	3. Chuchie A. Quiring	T - III	Hinigdaan NHS
	4. Marivic S. Torres	T - III	San Francisco de Asis NHS
	5. Rigalad M. Pabololot	T - III	Himaya NHS