DIVISION MEMORANDUM
No. 754 8, 2017

To: Amoros Elementary School
Cogon National High School
El Salvador City Central School
Hinigdaan National High School
Hinigdaan Elementary School
Kalabaylabay Elementary School
Himaya National High School
Molugan Central School
Molugan National High School
San Francisco de Asis NHS
Roque R. Sabasaje, EPSVR
Sherrie R. Dungog, ITO-I

From: ALLAN G. FARNAZO
Director IV, Concurrent SDS

Subject: List of Participants for the 1st Regional DepEd ICT Summit 2017

Date: October 2, 2017

1. This is to inform the field of the List of Participants for the 1st Regional DepEd ICT Summit 2017 on November 20-21, 2017 at Grand Caprice, Limketkai Center, Lapasan, Cagayan de Oro City. (see enclosure No. 1).

2. The summit aims to:
   a. update ICT practitioners in DepEd on emerging technologies;
   b. start the culture of sharing and collaborating of ICT in teaching, learning, and governance;
   c. provide a forum to update everyone on current ICT projects and implementations in DepEd as well as future plans; and
   d. recognize ICT best practices and implementers.

3. Travel and accommodation of the school heads are chargeable to local funds or any available funds while meals and snacks are chargeable to Regional ICT Summit subject to the usual accounting and auditing rules and regulations. School heads are to take charge of their accommodation.

4. Accommodation of Schools Division Superintendent, CID Chiefs, Division ITO and Division Finalist will be at the Luxe Hotel, Limketkai Drive Cagayan de Oro City. Accommodation, meals, and snacks are chargeable to Regional ICT Summit Funds. Check-in is November 19, 2017, 2:00 PM, while check-out is on November 21, 2017 at 12:00 NN.
5. Travel expenses of participants to the Summit except the School Heads shall be
downloaded to their respective Schools Division Offices. Hence, participants are
required to submit their duly accomplished Itinerary of Travel during the
Registration at the venue. Participants who fail to submit the accomplished
Itinerary of Travel will not be refunded with their travel expenses.

6. First meal is breakfast on November 20, 2017. Luxe Hotel will be the venue for
the breakfast for participants who are billeted at the hotel. For those who are not
accommodated at Luxe Hotel, breakfast will be served at Grand Caprice. The
last meal of all participants is afternoon snacks on November 21, 2017.

7. Division finalist/presenters are encouraged to wear long sleeves with necktie for
male while business attire for female.

8. The 10-minute presentation and a video documentation of the implementation
of the entry/project.

9. Only the first place winners in the Division Level in Teaching and Learning,
Governance, Child Protection, Interactive SIMs, and LAC Session will be the
official entry of the Schools Division in the Regional Finals.

10. A pre-work activity will be done on Sunday, November 19, 2017, 9:00 AM, at
the 2nd Floor Function Room, Luxe Hotel. Participants are Region ICT Unit Staff
and Division ITOs. Morning snacks, lunch, and dinner will be served chargeable
to Regional ICT Funds.

11. Immediate dissemination of this Memorandum is enjoined.
List of Participants for the 1st Regional DepEd ICT Summit 2017

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Designation</th>
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<tbody>
<tr>
<td>1</td>
<td>Roque R. Sabasaje</td>
<td>Division EPSVR – EPP/TLE</td>
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<tr>
<td>2</td>
<td>Sherrie R. Dungog</td>
<td>Division ITO</td>
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**Official Entry**

<table>
<thead>
<tr>
<th>Category</th>
<th>Name</th>
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<tbody>
<tr>
<td>1. Teaching and Learning</td>
<td>Alan R. Martinez</td>
<td>Teacher - I</td>
<td>Cogon NHS</td>
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<table>
<thead>
<tr>
<th>School Head</th>
<th>Names</th>
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<tbody>
<tr>
<td>Elementary</td>
<td>Mariel C. Ubaub</td>
<td>P - I</td>
<td>Molugan CS</td>
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<td></td>
<td>Lina C. Bejiga</td>
<td>P - II</td>
<td>El Salvador CS</td>
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<td>Charlotte J. Ytang</td>
<td>P - I</td>
<td>Hinigdaan ES</td>
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<td></td>
<td>Jackeline L. Ocon</td>
<td>HT - III</td>
<td>Kalabayar ES</td>
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<td>Helen S. Palasan</td>
<td>P - I</td>
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<td>Secondary</td>
<td>Anabelle M. Mamaclay</td>
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<td>Rebecca B. Namoc</td>
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<td>Chuchie A. Quiring</td>
<td>T - III</td>
<td>Hinigdaan NHS</td>
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<td></td>
<td>Marivic S. Torres</td>
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<td>San Francisco de Asis NHS</td>
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<td>Rigalad M. Pabololot</td>
<td>T - III</td>
<td>Himaya NHS</td>
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