



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**  
Zone 3, Poblacion, El Salvador City  
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**DIVISION MEMORANDUM**

No. 20, s. 2018

**To:** **DIVISION CHIEFS**  
**EDUCATION PROGRAM SUPERVISORS**  
**PUBLIC ELEMENTARY SCHOOLS**  
**PUBLIC SECONDARY SCHOOLS**

**From:** **AGUSTINES E. CEPE, Ph.D., CESO VI**  
Schools Division Superintendent  
Officer In-Charge

**Subject:** **Patrol / Crew Leaders Training Course**

**Date:** **January 22, 2018**

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1. This is to inform the field of the Boy Scouts of the Philippines *Patrol Leaders Training Course for Grade 4-6 Elementary and Crew Leaders Training Course for Secondary* on **February 9-11, 2018** at **Cogon National High School, El Salvador City**.
2. Schools are encouraged to send a minimum of 6 scouts to form a patrol/crew while the Central School and host School may send as many scouts as they want with one (1) Teacher Chaperon.
3. A registration fee of **Two Hundred Pesos (P200.00)** shall be collected from each participant to cover the membership and registration fee to the BSP, certificate, patrol/crew handbook, training materials and other administrative expenses.
4. The training course will start on February 9, 2018, Friday, 6:00 PM and will end on February 11, 2018, Sunday, 12:00 noon.
5. Participants are required to bring the following: own food, scout neckerchief and slide, sleeping bags, extra clothes, and personal toilet kit.

Copies Furnished:  
Person Concerned  
Records Section-Memorandum

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6. The Registration fee, travel and other incidental expenses shall be charged to Local Funds / School MOOE Fund subject to the usual accounting and auditing rules and regulations.
7. Adult Leaders who will serve as Resource Speakers, Facilitators, Training Staff, Support Staff and Scout Chaperon will be given due service credits in accordance with DepEd Order No. 53, s. 2003 entitled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*.
8. For information, guidance and compliance.

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