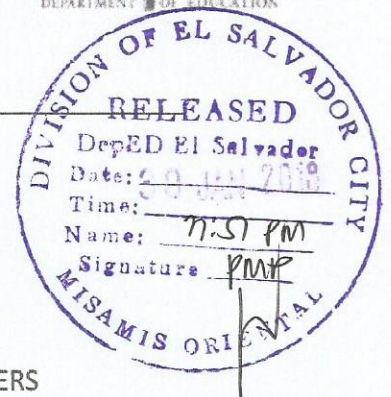





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DIVISION MEMORANDUM

No. 24 s, 2018

To: EDUCATION PROGRAM SUPERVISORS
UNIT HEADS
DIVISION OFFICE PERSONNEL PROGRAM HOLDERS

From: **AGUSTINES E. CEPE, Ph.D., CESO VI**
Schools Division Superintendent 
Officer In-Charge

Subject: Submission of FY 2018 Work and Financial Plan and FY 2019
Budget Proposals for Trainings

Date: January 30, 2018

1. This office is hereby informed that the FY 2018 Budget (RA No. 10964 or the General Appropriation Act of 2018) was approved by President Rodrigo R. Duterte last December 19, 2017 with an effectivity date of January 1, 2018.
2. The program holders are directed to submit the needed Work and Financial Plan for FY 2018 trainings prior to its implementation and the FY 2019 Budget Proposal. This is in compliance with the guidelines contained in the National Budget Memorandum No. 129 dated January 3, 2018 re: National Budget Call for FY 2019.
3. The deadline for the submission of the required reports is on February 1, 2018.
4. For guidance and strict compliance.

Copies Furnished:
Person Concerned
Records Section-Office Memorandum

/sps