



March 20, 2018

DIVISION MEMORANDUM

No. 92, s. 2018

CALL FOR RESEARCH PROPOSALS

To: Schools Division Unit Heads  
Education Program Supervisors  
School Heads  
*This Division*

1. In line with the Department's goal in strengthening the culture of research, this Office announces the submission of research proposals under the Basic Education Research Fund (BERF).
2. The proponents are required to submit the following in hard copies:
  - a. Application Form and Endorsement of Immediate Supervisor of the Proponent (Annex 1);
  - b. Research Proposal (Annex 2); and
  - c. Anti-plagiarism and Absence of Conflict of Interest Declaration (Annex 3).
3. All research proposals shall be submitted to the Schools Division Research Committee (SDRC) at the Schools Division office, and the approved list of research proposals shall be submitted to the Regional Research Committee (RRC).
4. The soft copies of school and division level research proposals shall be emailed at [maricris.quismondo@deped.gov.ph](mailto:maricris.quismondo@deped.gov.ph), the secretariat of the SDRC. Deadline of submission both hard and soft copies are on April 6, 2018.
5. Enclosed is a copy of RM No. 113, s. 2018 and DepEd Order No. 16, s. 2017 for your reference.
6. Immediate and wide dissemination of this Memorandum is desired.

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Concurrent-Schools Division Superintendent