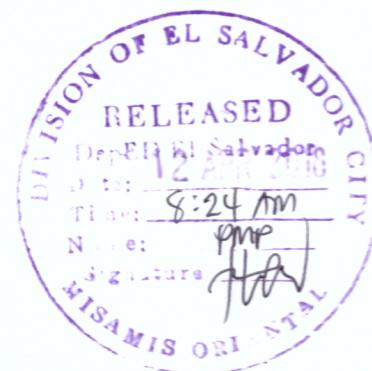DIVISION ADVISORY
No. _015_, s. 2018

To: DIVISION CHIEFS
EDUCATION PROGRAM SUPERVISORS
EDUCATION PROGRAM SPECIALISTS
PUBLIC ELEMENTARY SCHOOLS
PUBLIC SECONDARY SCHOOLS
PRIVATE ELEMENTARY SCHOOLS
PRIVATE SECONDARY SCHOOLS

RELEASED
DepEd El Salvador
Date:
Time: 8:24 AM
Name: pmp
Signature:

From: **AGUSTINES E. CEPE, Ph.D., CESO VI**
Schools Division Superintendent

Subject: 2018 PSRTI Regular Training Courses

Date: April 10, 2018

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1. The field is hereby informed of the Philippine Statistical Research and Training Institute (PSRTI) *Training Calendar for the year 2018*.

2. Registration fee for Government Agency is P12, 600.00 and for Private Sector is P16, 840.00.

3. Enclosed is the 2018 PSRTI Regular Training Courses and other important details for your reference.

4. For information and wide dissemination.

Copies Furnished:
Person Concerned, Records Section-Memorandum

HRDS/mpq

## 2018 PSRTI Regular Training Courses

| No. | RTC No. | Date | Course Code | Training Course |
|---|---|---|---|---|
| 1 | RTC-1A | April 2–6 | SW 1 | Microsoft Excel for Data Management |
| 2 | RTC-2A | April 2-6 | SW 2 | Microsoft Access for Information Management |
| 3 | RTC-3A | April 16–20 | BS 1 | Basic Statistics 1: Descriptive Statistics |
| 4 | RTC-4A | April 16-20 | STS 3 | Focus Group Discussion: Administration and Analysis of Results |
| 5 | RTC-5A | April 23-28 | SS 1 | Sampling Methods and Design-Based Estimation |
| 6 | RTC-6A | April 23–28 | SS 2 | Survey Operations and Questionnaire Design |
| 7 | RTC-7A | April 23-28 | BS 2 | Basic Statistics 2: Estimation and Hypothesis Testing |
| 8 | RTC-8A | May 7–11 | SM 1 | Regression Analysis |
| 9 | RTC-9A | May 7-11 | STS 1 | Statistics for Gender and Development |
| 10 | RTC-10A | May 21–25 | SW 3 | Basic Statistical Methods Using R Commander |
| 11 | RTC-11A | May 21-25 | SM 2 | Time Series Analysis and Basic Forecasting |
| 12 | RTC-12A | May 21-25 | SW 6 | Data Visualization Using Infographics (with Use of Internet) |
| 13 | RTC-13A | May 28-June 1 | STS 3 | Statistics for Financial Literacy (with Use of Internet) |
| 14 | RTC-14A | June 4–8 | SW 8 | Webpage Development for the Dissemination of Statistics |
| 15 | RTC-15A | June 4–8 | SM 3 | Advanced Forecasting Methods |
| 16 | RTC-16A | June 18–22 | SEPA 2 | Statistics for Project Monitoring and Evaluation |
| 17 | RTC-17A | June 18–22 | SW 7 | Data Visualization Using Video-graphics (with Use of Internet) |
| 18 | RTC-18A | June 18-22 | SEPA 1 | Statistics for Policy Analysis |
| 19 | RTC-19A | July 9–13 | SEPA 3 | Statistical Tools for Impact Evaluation of Projects |
| 20 | RTC-20A | July 9–13 | TWP 2 | Effective Presentation of Statistical Reports |
| 21 | RTC-21A | July 23-27 | SEPA 4 | Advanced Statistical Tools for Impact Evaluation of Projects |
| 22 | RTC-22A | July 23-27 | TWP 1 | Technical Writing Course on Statistical Reports |
| 23 | RTC-23A | July 23-27 | SW 4 | Statistical Data Management Using CSPRO |
| 24 | RTC-1B | August 6–10 | SW 1 | Microsoft Excel for Data Management |
| 25 | RTC-2B | August 6-10 | SW 2 | Microsoft Access for Information Management |
| 26 | RTC-3B | August 13–17 | BS 1 | Basic Statistics 1: Descriptive Statistics |
| 27 | RTC-4B | August 13-17 | STS 3 | Focus Group Discussion: Administration and Analysis of Results |
| 28 | RTC-5B | Sept 3-7 | SS 1 | Sampling Methods and Design-Based Estimation |
| 29 | RTC-6B | Sept 3-7 | SS 2 | Survey Operations and Questionnaire Design |
| 30 | RTC-7B | Sept 3-7 | BS 2 | Basic Statistics 2: Estimation and Hypothesis Testing |
| 31 | RTC-8B | Sept 17-21 | SM 1 | Regression Analysis |
| 32 | RTC-9B | Sept 17-21 | STS 1 | Statistics for Gender and Development |
| 33 | RTC-10B | October 8–12 | SW 3 | Basic Statistical Methods Using R Commander |
| 34 | RTC-11B | October 8–12 | SM 2 | Time Series Analysis and Basic Forecasting |
| 35 | RTC-12B | October 8-12 | SW 6 | Data Visualization Using Infographics (with Use of Internet) |
| 36 | RTC-13B | October 22–26 | SW 8 | Webpage Development for the Dissemination of Statistics |
| 37 | RTC-14B | October 22–26 | SM 3 | Advanced Forecasting Methods |
| 38 | RTC-15B | November 5–9 | SEPA 2 | Statistics for Project Monitoring and Evaluation |
| 39 | RTC-16B | November 5-9 | SW 7 | Data Visualization Using Video-graphics |
| 40 | RTC-17B | November 5–9 | SEPA 1 | Statistics for Policy Analysis |
| 41 | RTC-18B | Nov 12-16 | SEPA 3 | Statistical Tools for Impact Evaluation of Projects |
| 42 | RTC-19B | Nov 12-16 | TWP 2 | Effective Presentation of Statistical Reports |
| 43 | RTC-20B | Nov 19-23 | SEPA 4 | Advanced Statistical Tools for Impact Evaluation of Projects |
| 44 | RTC-21B | Nov 19-23 | TWP 1 | Technical Writing Course on Statistical Reports |
| 45 | RTC-22B | Nov 19-23 | SW 4 | Statistical Data Management Using CSPRO |

| Type of Participant | 2018 Registration Fees |
|---|---|
| Government agency | ₱12,600 |
| Private sector | ₱16,840 |
| International organization | $872 |

Notes:

1. Registered participants will be notified of any changes in the schedule.
2. Full payment of training fees should be made to the **PSRTI**. The policy of **No Registration Payment, No Reservation**for each training course applies. A slot will only be considered available and reserved only upon full payment of training fees. **No partial or full refund will be made in case of partial attendance or non-attendance due to the fault of the participant. Further, payments made for a particular training cannot be applied to another training in case of non-attendance by the registered participant.** However, refund of training fees or transfer to another training is allowed if training cancellation is made by the PSRTI.
3. Payment to the **PSRTI** is not subject to withholding tax per **Revenue Regulations No. 04-88, Section 3a**, to wit: "Withholding tax shall not apply on money payments to government agencies . . . received in the exercise of its functions."
4. Bank charges when paying by bank transfer should be to the account of the participant. The PSRTI's account details are as follows:

| | | |
|---|---|---|
| Account name | : | Philippine Statistical Research and Training Institute |
| Account number | : | 0702-1004-96 |
| Name of Bank | : | Land Bank of the Philippines |
| Branch | : | QC Circle Branch |
| Bank Address | : | PCA Building, Commonwealth Ave., Quezon City |

Dear **Valuable Clients**:

Warm greetings from the Philippine Statistical Research and Training Institute!

We are pleased to present the 2018 PSRTI Training Calendar!

For this year, we have enhanced our statistical regular course offerings that range from the basic to the more advanced statistics tools and methods that are valuable in analysis and interpretation of data that are integral to sound policy and decision-making processes.

We welcome participants who are engaged in statistics work, from descriptive statistics to statistics requiring forecasting, modeling and evaluation. Our resource persons have been known not only to be experts in the selected topics that they will be handling, but are also adept in ensuring that lectures are easily understood and appreciated even by non-statisticians or non-technical staff.

Registration is on a first-come, first-served basis to ensure the highest quality learning and participation. Early confirmation is encouraged as most of the training courses get filled-up easily.

The PSRTI also offers customized training course to those agencies and individuals that may have specific training requirements/capacity building needs. We also welcome arrangements for commissioned researches that can be utilized for development of tools and sound policy formulation.

The details on registration and course descriptions can be viewed through our website https://psrti.gov.ph. Interested participants and researchers/agencies can email anajulia.macaraig@psrti.gov.ph for further details on the training calendar and in the commissioned researches that can be undertaken.

Your partner in statistical research and training is always on hand to assist you in your research and training needs. Please keep us in mind when planning to attend statistics courses and doing research.

Thank you and best regards.

Very truly yours,

**JOSEFINA V. ALMEDA, Ph.D.**
Executive Director III

Encls: As stated