



DIVISION MEMORANDUM

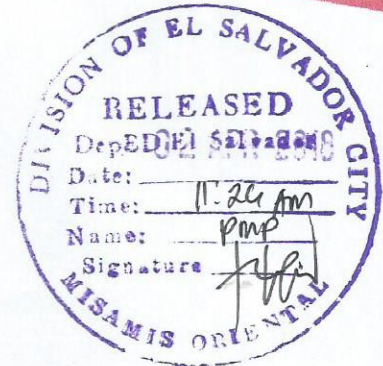
No. 99, s. 2018

To: Division Office Personnel

From: **AGUSTINES E. CEPE, Ph.D., CESO VI**
Schools Division Superintendent

Subject: Gender and Development (GAD) Activity for Division Office Personnel

Date: March 26, 2018



1. This is to inform all Division Office Personnel that the Gender and Development (GAD) Activity for Division Office Personnel will be on **April 7-8, 2018 at Camiguin Island.**
2. All Division Office Personnel are advised to bring the following:
 - Item of identification as to which group a participant is a member of. For example, all members of Blue Group will wear Blue Hats
 - 2 big handkerchiefs
 - Attire for swimming
 - Sneakers
 - Sunblock lotion
3. Attached is the itinerary of activities for your reference.
4. It is understood that all expenses incurred for this activity will be charged to local funds, subject to accounting and auditing policies, rules and regulations.
5. For information, guidance and compliance.

Copies Furnished:
Person Concerned
Records Section-Memo

OSDSjama

Itinerary for April 7-8, 2018
AT CAMIGUIN ISLAND

Date	Time		Activity
	Start	End	
06-Apr	9:30 PM	1:15 AM	Travel from Opol Port to Balbagon Port
07-Apr	1:15 AM	1:30 AM	Van transport from Port to Venue
	1:30 AM	6:00 AM	Rest/Sleep
	6:00 AM	7:00 AM	Breakfast
	7:00 AM	7:30 AM	Orientation
	7:30 AM	onwards	Amazing Race DAY 1
	7:00 PM	9:00 PM	Dinner with Seminar
	9:00 PM	onwards	Free time
			participant may opt to go to Hot Spring or go back to their rooms to rest/sleep
08-Apr	6:00 AM	7:00 AM	Breakfast
	7:00 AM	11:00 AM	Amazing Race DAY 2
	11:00 AM	12:00 NN	Back to Hotel
	12:00 NN	1:00 PM	Lunch and Check-out
	1:00 PM	3:00 PM	Shopping
	3:00 PM	4:00 PM	To Balbagon Port for Departure to Opol