




DIVISION MEMORANDUM

No. 153, s. 2018

To: DIVISION CHIEF  
EDUCATION PROGRAM SUPERVISORS  
SCHOOL HEADS, PUBLIC SECONDARY SCHOOLS  
SCHOOL HEADS, PUBLIC ELEMENTARY SCHOOLS  
PLANNING OFFICERS  
EDUCATION PROGRAM SPECIALISTS  
UNIT HEADS

From:  **AGUSTINES E. CEPE, Ph.D., CESO VI**  
Schools Division Superintendent

Subject: Special Management Committee (ManCom) Meeting

Date: May 28, 2018

1. The field is hereby directed to attend the *Special Management Committee (ManCom) Meeting* on **June 1, 2018, Friday @ 8:00 AM** at 1<sup>st</sup> floor, PAGCOR Building, El Salvador City Central School.
2. School heads are directed to secure Travel Order prior to the scheduled ManCom Meeting.
3. All are directed to bring their own snacks and lunch.
4. For your guidance and strict compliance.

