



DEPARTMENT OF EDUCATION  
Region X  
DIVISION OF EL SALVADOR CITY

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To the Future, El Salvador!

DIVISION MEMORANDUM

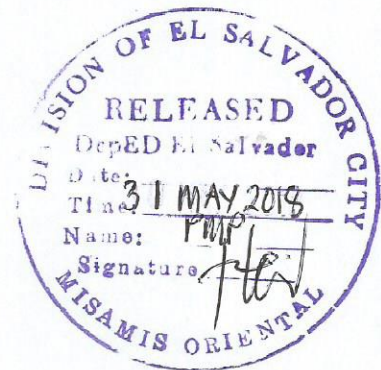
No. 155

To: CONCERNED PERSONNEL

From: **AGUSTINES E. CEPE, Ph.D., CESO VI**  
Schools Division Superintendent

Subject: Submission and Presentation of Report on the  
Monitoring of Brigada Eskwela Activities

Date: May 31, 2018



Officials who requested Travel Order to monitor Brigada Eskwela are hereby directed to render a 3-minute report in PowerPoint presentation on the observed activities of the schools you monitored, including data on:

1. number of stakeholders present;
2. scope of work completed;
3. estimated amount of donation;
4. materials donated;
5. status of the school after the Brigada Eskwela.

Presentation of the said report shall be on June 1, 2018, during the Special Division MANCOM Meeting. Submit to the Office a printed/ hard copy of the report together with the Certificate of Appearance.

Copies Furnished:  
Person Concerned

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