



DIVISION MEMORANDUM

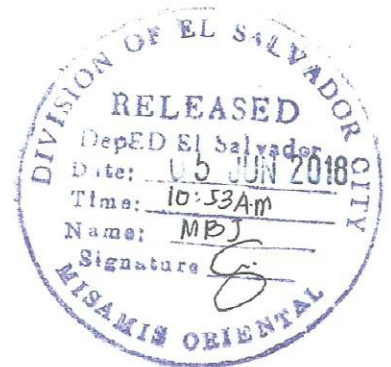
No. 156 s, 2018

To: School Heads (15 Elementary Schools with MOOE Funds)
School Heads (3 Secondary Schools with MOOE Funds)
Education Program Supervisors
Assistant Schools Division Superintendent
SGOD Chief
IT Officer
Planning Officer III
HRMO II
Administrative Officer V-Admin
Accountant
Budget Officer
HRD Specialist
Education Program Specialist II
Medical Officer III

From: **AGUSTINES E. CEPE, Ph.D., CESO VI**
Schools Division Superintendent

Subject: 1 Day Division Management Committee Meeting cum
Updates on Education Program Delivery Services.

Date: June 4, 2018



1. To gear-up the implementation of Deped Programs, Activities and Projects (PAPs), this division will conduct a 1 Day Division Management Committee Meeting cum Updates on Education Program Delivery Services to program holders on June 8, 2018. The venue will be at Apple Tree Resort and Hotel, Opol, Misamis Oriental.
2. Training expenses (food, venue and accommodation) shall be charged against Division MOOE subject to the usual accounting, budgeting and auditing rules and regulations.
3. For guidance and strict compliance.

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