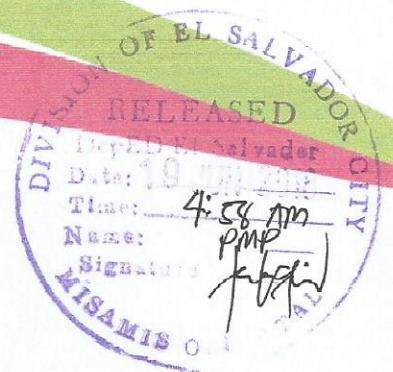




DIVISION MEMORANDUM
No. 172 s, 2018



To: School Heads (15 Elementary Schools)
School Heads (7 Secondary Schools)
Division Personnel (51 Non-Teaching Division Personnel)

From: **AGUSTINES E. CEPE, Ph.D., CESO VI**
Schools Division Superintendent

Subject: 1 Day Division Orientation and Consultation for ISO 9001:
Quality management

Date: June 19, 2018

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1. To better serve our clients and to improve our existing operating procedures, this division will conduct a 1 Day Division Orientation and Consultation for ISO 9001: Quality Management on June 29,2018 . The venue will be at Apple Tree Resort and Hotel, Opol, Misamis Oriental.
 2. Training expenses (food, venue and accommodation) and transportation expenses shall be charged against Division MOOE subject to the usual accounting, budgeting and auditing rules and regulations.
 3. For guidance and strict compliance.

/mbj