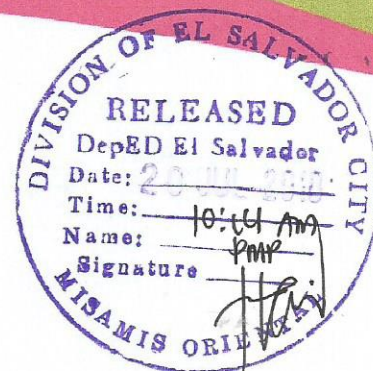




DIVISION MEMORANDUM

No. 221 s, 2018



To: Finance Personnel

From: **AGUSTINES E. CEPE, Ph.D., CESO VI**
Schools Division Superintendent *AGC*

Subject: 1 Day Finance Coordination Meeting

Date: July 20, 2018

1. To discuss updates on various guidelines, issues encountered by finance personnel, this division will conduct a 1 Day Finance Coordination Meeting on July 27, 2018. The venue will be at Apple Tree Resort and Hotel, Opol, Misamis Oriental.
2. Training expenses (food, venue and accommodation) shall be charged against Division MOOE subject to the usual accounting, budgeting and auditing rules and regulations.
3. For guidance and strict compliance.

/mbj