

DIVISION MEMORANDUM

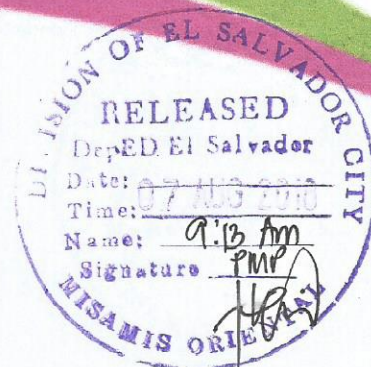
No. 231, s. 2018

To: PUBLIC ELEMENTARY SCHOOL HEADS
PUBLIC SECONDARY SCHOOL HEADS

From: **AGUSTINES E. CEPE, Ph.D., CESO VI**
Schools Division Superintendent 

Subject: Schedule of the Monitoring and Evaluation of the Schools in the Utilization of the DepEd Computerization Program Packages and Readiness of School to Receive Computer Packages

Date: July 31, 2018



1. Please be informed that there will be an intensive monitoring and evaluation in the use of the DCP computer packages and readiness of the schools to receive computer packages.
2. In line with this, please send a copy of the schedule of all classes that will be using the computers and email it to sherrie.dungog@deped.gov.ph on or before August 10, 2018 as this will be one of the basis of the monitoring.
3. Here are the proposed schedules of monitoring from August to December of this year.

Month	School	Frequency
August	All Schools	3 times a month
September	All Schools	3 times a month
October	All Schools	3 times a month
November	All Schools	3 times a month
December	All Schools	3 times a month

4. To maximize the opportunity of the Division IT Officer in visiting the schools, you may send an email to sherrie.dungog@deped.gov.ph for any request if you wish to be given an orientation or LAC Session of a specific need in the area of ICT.
5. Please prepare the School Improvement Plan (SIP) for evaluation if there are any allotments for ICT Projects.
6. For information and compliance.