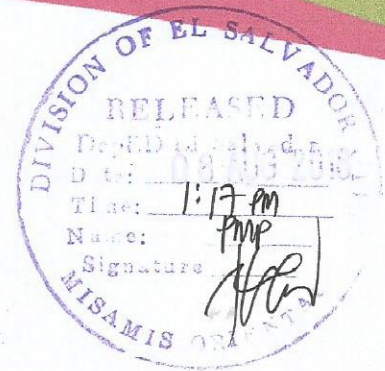


DIVISION MEMORANDUM
No. 243, s. 2018



To: ALL EMPLOYEES

From: **AGUSTINES E. CEPE, Ph.D., CESO VI**
Schools Division Superintendent

Subject: 2018 Responsive, Accessible, Courteous and Effective Public Service or R.A.C.E. to Serve Fun Run

Date: August 8, 2018

1. This is to inform all employees that the Philippine Civil Service will be celebrating its 118th Anniversary this September 2018 with the theme: "Lingkod Bayani: Maka-Diyos, Makatao, Makabayan." All employees are encouraged to join their kick-off activity- *2018 Responsive, Accessible, Courteous and Effective Public Service or R.A.C.E. to Serve Fun Run* on **September 2, 2018 (Sunday), 4:30 AM at Peleaz Sports Center, Cagayan de Oro City.**
2. The registration fee per participant is Two Hundred Pesos (P200.00). Kindly pay the registration fee to Ms. Rizan L. Sardane and submit your accomplished Registration Form and Waiver (*attached herewith*) to Mr. Jeffrey M. Martinez on or before **August 20, 2018.**
3. A half-day compensatory time-off (CTO) will be granted to all employees who will join the Fun Run.
4. For information.

Copies Furnished:
Person Concerned
Records Section-Notice/Personnel/HR matters

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