



DIVISION MEMORANDUM

No. 278 s. 2018

To: All Division Personnel

This Division

From: **AGUSTINES E. CEPE, PhD, CESO VI**  
Schools Division Superintendent 

Subject: Submission of Research Report (follow up on Basic/Action Researches Conducted by Division Personnel)

Date: September 3, 2018

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This is to follow up the Basic/Action Research you have conducted in line with your work and core functions of your respective positions.

You are hereby directed to submit a report on how far have you gone on your research. Include in your report your research title, research focus, research questions and the analysis of the data you have gathered.

Deadline of submission of your research report will be on September 21, 2018, Friday. Submit your report to the Division Research Coordinator.

For more inquiries and information, direct your concerns to Helen Estrada Maasin, designated Division Research Coordinator. You may contact her at 0926-742-6798 or see her personally at the Division Office, CID.

For your information, guidance and strict compliance.

Copies Furnished:  
Person Concerned, Records Section-Memorandum

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