




DIVISION MEMORANDUM

No. 280, s.2018

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CID CHIEF
SGOD CHIEF
EDUCATION PROGRAM SUPERVISOR-SHS and TLE
EDUCATION PROGRAM SPECIALISTS
DIVISION PLANNING OFFICERS
DIVISION INFORMATION TECHNOLOGY OFFICER
PUBLIC ELEMENTARY & SECONDARY SCHOOL HEADS
SCHOOL ICT COORDINATORS

From: AGUSTINES E. CEPE, Ph.D, CESO VI
Schools Division Superintendent 

Subject: CONDUCT OF THE 3rd QUARTER DIVISION MONITORING EVALUATION AND ADJUSTMENT (DMEA) CY 2018

Date: September 6, 2018

1. The Department of Education (DepEd) El Salvador City Division through the School Governance and Operations Division (SGOD) and in partnership with the Curriculum and Instruction Division (CID) hereby conducts the 3rd Quarter Division Monitoring Evaluation and Adjustments (DMEA) for CY 2018 on September 12, 2018, 8: 00 A.M- 5: 00 PM at Cogon National High School. Cogon, El Salvador City.
2. The activity aims to:
 - A. collect data in a system perspective needed for the 3rd Quarter RMEA presentation.
 - B. improve data results of KPI's and make adjustments for decision making.In connection with the abovementioned objectives, the field is directed to answer the following:
 - a. How many children are at risk of dropping out? Why?
 - b. What can be done to make them stay in school?
 - c. What are the issues that affect performance?
 - d. Track the SHS graduates and the interventions for TECHVOC track finishers who were not employed.
 - e. Reports on the Financial and Physical accomplishments for the 3rd quarter.
 - f. The data should lead to the review of a more systematic analysis of DepEd Policies on ACCESS-Cohort Survival Rate and School Leavers rate and QUALITY indicator for improved teaching-learning process.
 - g. The data should show the bottlenecks of all PPA's vis-à-vis keeping all children in school.
3. Traveling and other incidental expenses is chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. School Heads are required to bring laptops and accomplished/filled – up DMEA templates which will be uploaded in the FB group page of School Heads, M&E and School ICT Coordinators for checking of the MOV's.
5. Immediate and wide dissemination of this Memorandum is desired.