



DIVISION MEMORANDUM

No. 297, s. 2018

To: ALL DIVISION OFFICE PERSONNEL

From: **AGUSTINES E. CEPE, Ph.D., CESO VI**  
Schools Division Superintendent

Subject: New Branch Manager of GSIS CDO Branch

Date: September 18, 2018

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1. This is to inform all Division Office Personnel that per GSIS Advisory, effective September 12, 2018, the new Branch Manager of GSIS CDO Branch is **Ma. Cecilia G. Vega**. Accordingly, all official communications/invitations intended for GSIS CDO Branch must be addressed to the new branch manager as stated above.
  2. For information, guidance and strict compliance.

Copies Furnished:  
Person Concerned  
Records Section-Memo

OSDS/jma