



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
Zone 3, Poblacion, El Salvador City



Telefax No: (088) 555-0475 | Email Address: elsalvador.city@deped.gov.ph | Website: depedelsalvadorcity.net

DIVISION MEMORANDUM

No. 338, s. 2018

To: Chiefs of CID and SGOD
All Education Program Supervisors
Administrative Officer V
Planning Officer III
Accountant III
Medical Officer III
EPS II, HRD
EPS II, Soc. Mob.
This Division

From: **JESNAR DEMS S. TORRES, Ph.D., CESE**
OIC, Schools Division Superintendent

Subject: Prewrite to the Midyear Performance Review and Evaluation for School Heads

Date: October 25, 2018

1. Please be informed of a **Prewrite to the Midyear Performance Review and Evaluation for School Heads** on October 29, 2018, 1:00P.M. to 5:00P.M. at the Learning Resource Center, El Salvador City Central School, El Salvador City.
2. The following agenda are to be discussed:
 - a. Review on the Key Result Areas (KRAs) of the School Heads
 - b. Discuss on the different Means of Verifications (MOVs) per KRA
 - c. Distribution of Assigned KRAs during the Midyear Review
 - d. Other matters
3. Immediate dissemination of this memorandum is desired.