




MEMORANDUM

For: BAC Members
BAC Secretariat
BAC TWG
Procurement Officer
Observers

From: 
ROLLY B. LABIS
Chairman, Bids and Awards Committee (BAC)

Subject: **Schedule of Activities for the Procurement of Construction of Division Office Building under CY 2018 Fund**

Date: October 18, 2018

1. This is to inform you of the following schedule of activities relative to the *Procurement of Construction of Division Office Building under CY 2018 Fund*.

Procurement Stage/Activity	Schedule
Pre-Procurement	October 23, 2018, 2:00 PM
Pre-bidding Conference	November 09, 2018, 2:00 PM
Deadline of Submission of Bids	November 23, 2018, 9:30 AM
Opening of Bids	November 23, 2018, 10:00 AM
Evaluation of Bids	November 26-28, 2018
Post-qualification	December 3-5, 2018

2. Members of the BAC, BAC Secretariat and BAC TWG are requested to be present on the said dates. Representatives from Commission on Audit (COA), recognized private group and Non-Government Organization (NGO) are invited to be observers on the aforementioned activities which will be held at the **LR Room, behind the Library Hub, El Salvador City Central School, Zone 3, Poblacion, El Salvador City**.
3. For information and guidance.