



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY



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DIVISION MEMORANDUM

No. 342, s. 2018

TO:

All Public Elementary and Secondary School Heads
Adopt- A School Coordinator
ALS Mobile Teachers
This Division

From:

JESNAR DEMIS S. TORRES, Ph.D., CESE
OIC, Schools Division Superintendent

Subject:

Year End Meeting for School Heads, School DRRM Coordinators, Adopt A School Coordinator, ALS Mobile Teachers

Date:

November 8, 2018

1. You are hereby directed to attend the Year end Meeting for School Heads, School DRRM Coordinators, Adopt a School Coordinator on **November 16, 2018 from 8:00 A.M until 5:00 P.M at the Library Hub.**
2. Please bring your updated report on the Quarterly Earthquake Drill 2018 and School DRRM Plan 2018 and 2019.
3. For guidance and compliance.