



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY



Zone 3, Poblacion, El Salvador City
Telefax No: (088) 555-0475 | Email Address: elsalvador.city@deped.gov.ph | Website: depedelsalvadorcity.net

INTER-OFFICE MEMORANDUM

No. 345, s. 2018

To: Rolly B. Labis, Ed.D., *CES, SGOD*
Margie R. Valmoria, Ph.D., *EPS*
Kevin B. Asequia, *Planning Officer III*
Maricris P. Quismundo, *EPS II*
Nilo L. Lomongo, *EPS II*
Herminigildo B. Pantin, *PO II*
Balve G. Granido, Ph.D, *EPS*
Fritzie C. Sillabe, *EPS*
Roque R. Sabasaje, *EPS*
Grace P. Paculba, *EPS*
Genevieve E. Lusterio, Ph.D, *EPS*
Cecille Khubontin, RN, *Nurse II*
Maricel B. Jangao, CPA, *Accountant*
Helen E. Maasin, Ph.D, *EPS*
Lorna H. Estrosas, Ph.D, *EPS*
Manuel A. Janubas, *EPS*
Aster M. Gallega, Ph.D, *EPS*
Annabelle M. Mamacalay, Ph.D, *EPS*
Gladys Grace Cabeltes, *Medical Officer*
Stephanie Saligumba, CPA, *Budget Officer*

From: **JESNAR DEMS S. TORRES, Ph.D., CESE**
OIC, Schools Division Superintendent 

Subject: Pre-work for the Submission of SIP 2019-2022, AIP 2019-2020 and APP 2019-2020

Date: November 14, 2018

1. You are hereby directed to attend the pre-work for the Submission of SIP 2019-2022, AIP 2019-2020 and APP 2019-2020 on November 14, 2018, 2:00 O'clock in the afternoon at the LRMS Conference Room, Division of El Salvador City.
2. For information and strict compliance.