



Republic of the Philippines  
Department of Education  
Region X  
DIVISION OF EL SALVADOR CITY  
Zone 3, Poblacion, El Salvador City



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DIVISION MEMORANDUM

No. 374, s. 2018

To: All Public and Private School Heads  
Journalism Coordinators  
Journalism Coaches  
Others concerned  
This Division

From: **JESNAR DEMS S. TORRES, Ph.D., CESE**  
OIC, Schools Division Superintendent

Subject: Pre-Departure Orientation Session (PDOS) for the Delegation to the  
2018 Regional Schools Press Conference (RSPC)

Date: November 27, 2018

1. In reference to Division Memorandum No. 335, s. 2018 re: **Delegation to the 2018 Regional Schools Press Conference**, this Office hereby informed all concerned to attend the **Pre-Departure Orientation Session (PDOS) for the Delegation to the 2018 Regional Schools Press Conference (RSPC)** on December 2, 2018, 8:00A.M to 10:00A.M. at El Salvador City Central School Covered Court, El Salvador City.
2. The activity aims to:
  - a. equip participants with the accurate information on the schedule of different competitions and other guidelines in the conduct of the 2018 RSPC; and
  - b. orient them with the itinerary of travel and some house rules.
3. The following are the different committees:
  - a. Program and Stage Decoration (Tarpaulin) – El Salvador City CS
  - b. Attendance and Checking of Requirements – ASPADESC Officers
  - c. Physical Arrangement (Chairs and Tables) – El Salvador City NHS
  - d. Mass Preparation – Sinaloc ES/NHS
  - e. Choir and Song Preparation (Mass) – Molugan NHS/CS
  - f. LCD and Projector Screen – Cogon NHS
4. For information, guidance and compliance.