



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**

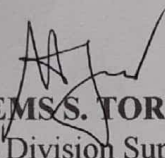



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DIVISION MEMORANDUM

No. 386, s. 2018

To: Division Chief – SGOD  
Administrative Officer V  
Education Program Supervisors  
Public Elementary School Heads  
Public Secondary School Heads  
All Non-Teaching Personnel (Division and School-based)  
On-the-Job Trainees  
Division-based Job Orders

From:   
**JESNAR DEMISS S. TORRES, Ph.D., CESE**  
OIC-Schools Division Superintendent 

Subject: Management Committee Meeting cum Year-End Performance Evaluation and Review

Date: December 17, 2018

1. The field is hereby informed of the conduct of Management Committee Meeting cum Year-End Performance Evaluation and Review on **December 20-21, 2018** at Midway White Beach Resort – Minkay Resto Bar and Daborge Aquasports, Initao, Misamis Oriental.
2. Participants of this activity are Division Office Personnel, School Heads, Non-Teaching Personnel in schools, Division-based Job Orders and On-the-Job Trainees.
3. Attached is the Activity Matrix of the above-mentioned activity.
4. For information, guidance and strict compliance.