



Republic of the Philippines
 Department of Education
 Region X
DIVISION OF EL SALVADOR CITY



Zone 3, Poblacion, El Salvador City
 Telefax No: (088) 555-0475 | Email Address: elsalvador.city@deped.gov.ph | Website: depedelsalvadorcity.net

DIVISION MEMORANDUM

No. 006, s. 2019

To: **ALL PERSONS CONCERNED**

From: **JESNAR DEMS S. TORRES, Ph.D., CESE**
 OIC-Schools Division Superintendent

Subject: Ranking of Teacher Applicants for SY 2018-2019 (Kindergarten, Elementary & Junior High School)

Date: January 4, 2019

- The field is hereby informed that this Division will be accepting applications (via online only) for Teacher-I position starting **January 5, 2019 until February 10, 2019**. Online application may be accessed thru this Division's website: www.depedelsalvadorcity.net. Attached is the instructions for the online application for your reference.
- Applicants are advised to prepare and bring their documents, as required in DepED Order 7, s. 2015, during the deliberation as indicated in the schedule below:

ACTIVITY	LEVEL	PROPOSED SCHEDULE	PROPOSED VENUE
English Proficiency Test (EPT)	Kindergarten	February 3, 2019 <i>(pending approval by the Bureau of Assessment)</i> - online sign up thru this link: https://goo.gl/forms/ypFenny0rnlTjGKX2	El Salvador City Central School
	Elementary		
	Secondary		
Demonstration Teaching	Kindergarten	February 19-20, 2019	El Salvador City Central School
	Elementary		El Salvador City National High School
	Secondary		

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ACTIVITY	LEVEL	PROPOSED SCHEDULE	PROPOSED VENUE
Interview	Kindergarten	February 21-22, 2019	El Salvador City Central School
	Elementary		
	Secondary		El Salvador City National High School
Skills Demonstration	All levels	February 26, 2019	El Salvador City Central School
Deliberation of Papers	All levels	February 27, 2019	Cogon National High School

3. Composition of the Division Selection Committee (DSC) for SY 2017-2018 shall remain as is, until further notice. Hence, all members of the DSC are mandated to prioritize the schedule for this ranking over other activities.
4. An applicant may opt to retain his/her score from the previous ranking, provided that a written request is submitted to the Office of the Schools Division Superintendent. However, should an applicant's request for retention of scores is granted, the Division may only consider the additional documents/points for Teaching Experience and Skills Demonstration. Other documents submitted aside from the aforementioned criteria shall no longer be considered for scoring once request for retention of scores is granted by the Schools Division Superintendent (SDS).
5. Any clarification may be addressed to the Admin-Personnel Office thru this email address: depedelsalvador.hrmo18@gmail.com or thru this mobile number: 0956 654 1822.
6. For information, guidance and compliance.

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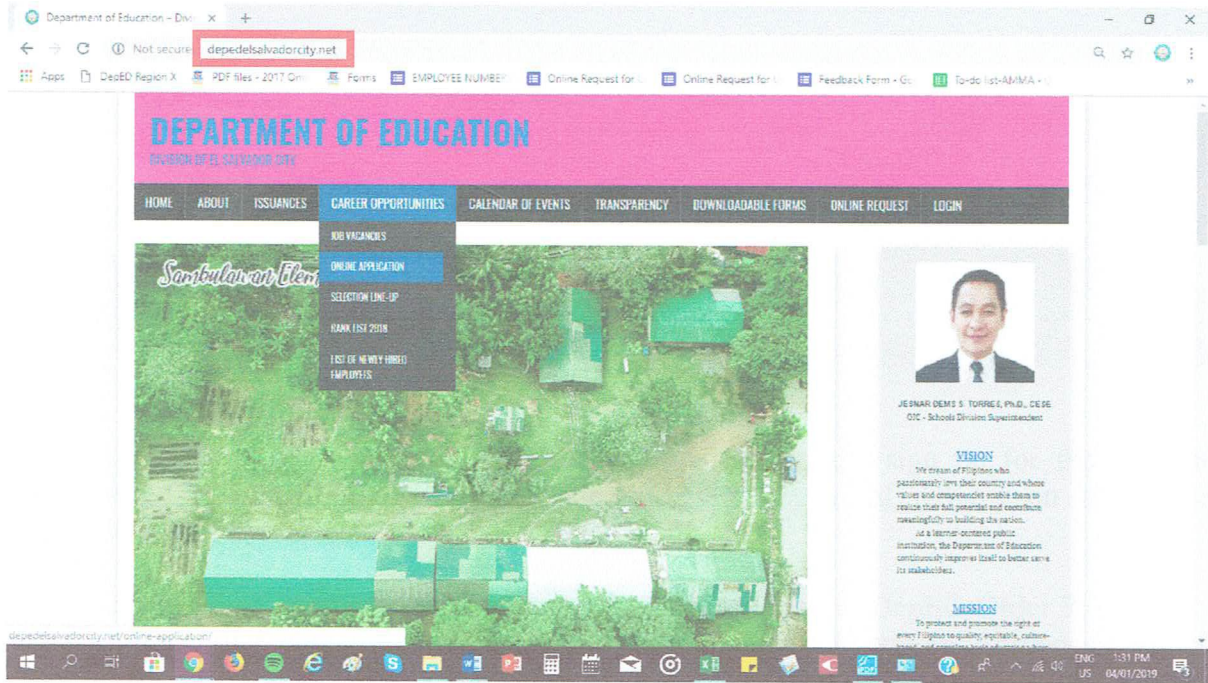
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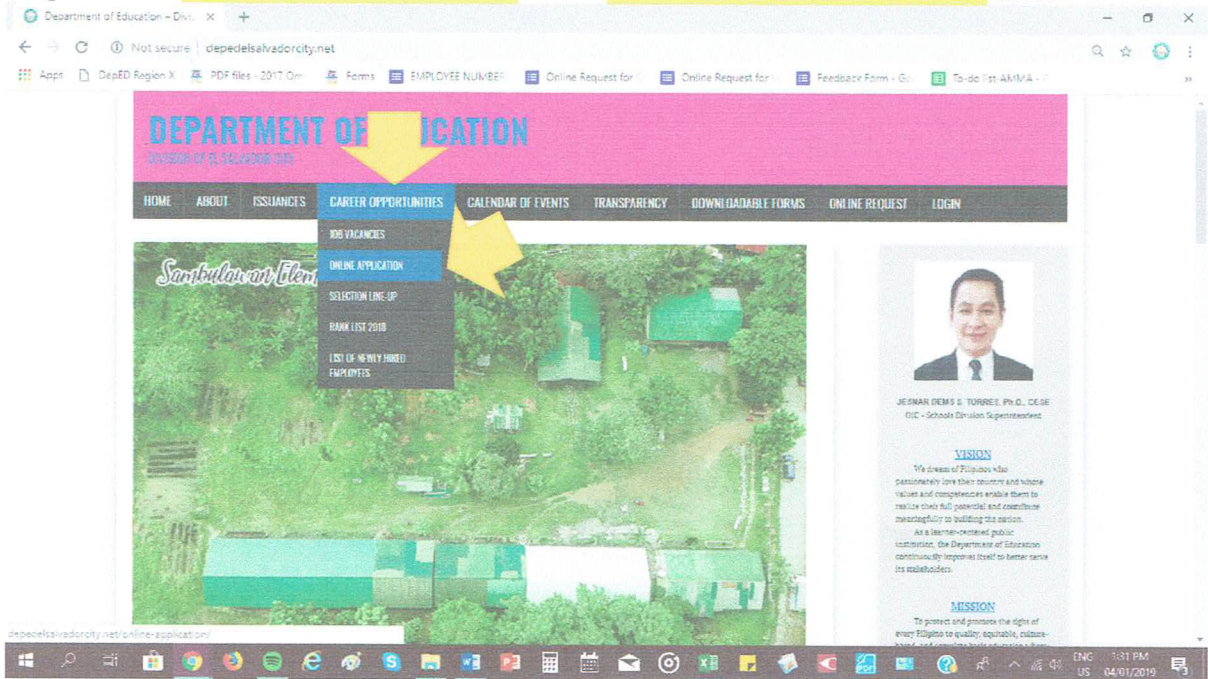
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Instructions for Online Application (Teacher for SY 2018-2019)

Step 1: Access the Division Website thru this url: www.depedelsalvadorcity.net



Step 2: Click **ONLINE APPLICATION** under **CAREER OPPORTUNITIES** menu



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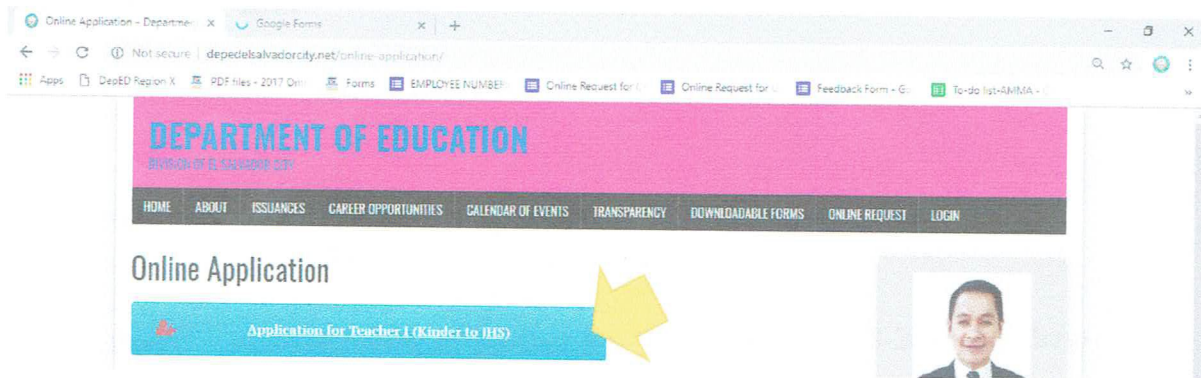


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Step 3: Select the appropriate Application Portal for you; For example, if applied for Kinder to JHS, select the 1st button as illustrated below



Step 4: Once you are done with the online application, kindly sign up for the English Proficiency Test thru this link: <https://goo.gl/forms/ypFenny0rnlTjGKX2> on or before **January 15, 2019**.

NOTE: Prepare your documentary requirements (as prescribed in DepED Order 7, s. 2015). Make sure that all documents required are present during the deliberation. Absence of any of the document shall be basis for not crediting any point for a specific criterion.

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