



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**




Zone 3, Poblacion, El Salvador City  
Telefax No: (088) 555-0475| Email Address: elsalvador.city@deped.gov.ph| Website: depedelsalvadorcity.net

DIVISION MEMORANDUM

No. 023, s. 2019

To: Chief Education Supervisor, SGOD  
Division Brigada Eskwela Coordinator  
Project Development Officer I  
Public Elementary and Secondary School Heads  
Brigada Eskwela School Coordinators  
This Division

From:   
**JESNAR DEMS S. TORRES, Ph.D., CESE**  
OIC- Schools Division Superintendent

Subject: Meeting on the Pre-Implementation of Division Brigada Eskwela 2019

Date: January 22, 2019

1. Pursuant to DepEd Memorandum No.66, s. 2018, all public elementary and secondary schools are mandated to implement the Brigada Eskwela also known as the National Schools Maintenance week from May 20-25,2019 with the theme "*Pagkakaisa Para sa Handa at Ligtas na Paaralan Tungo sa Magandang Kinabukasan.*" This office informs the field of the meeting for Brigada Eskwela implementation on January 25, 2019 at Kibonbon Elementary School from 9:00 AM to 4:00 PM.
2. Relative to this, the Schools Division of El Salvador City has lined up the following activities for the Division Implementation of 2019 Brigada Eskwela. Please see attached Division Brigada Ekwela (BE) 2019 Timetable of Activities.
3. Further, all are directed to bring their own food provision during the said activity.
4. Immediate and wide dissemination of this Memorandum is enjoined.



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**DIVISION BRIGADA ESKWELA 2019**  
**TIMETABLE OF ACTIVITIES**

Theme: *“Pagkakaisa para sa Handa, Ligtas, Matatag na Paaralan Tungo sa Magandang Kinabukasan”*

<b>Date</b>	<b>Activities</b>	<b>Persons Involved</b>
February 1, 2019	Submission of (BE Form 01) Physical Facilities Repair and Maintenance Needs Assessment Form, Steering Committee and BE School Work Plan (Form2)	School Heads, Elementary and Secondary Brigada Eskwela Coordinators
March 1- May 8, 2019	Pre-Implementation Stage of Brigada Eskwela (Assessment of Physical Facilities and Maintenance Needs of the Schools, Resource Mobilization, Organization of Brigada Eskwela Committees and their Orientation on Specific Roles and Tasks among others)	School Heads, Elementary and Secondary Brigada Eskwela Coordinators, PSDS, Principals, PTA, LGU, Stakeholders, GO's, NGO's, etc.
March 29, 2019	Meeting and Orientation of School Heads and School Brigada Eskwela Coordinators	Division ASP Coordinator, School Heads, Elementary and Secondary Brigada Eskwela Coordinators
May 20-25, 2019	<b>PROGRAM IMPLEMENTATION (National Schools Maintenance Week)</b>	PSDS, Principals, PTA, LGU, Stakeholders, GO's, NGO's, etc.
May 20, 2019	Brigada Eskwela 2019 Division Kick –Off Program  (Proposed Kick-Off Ceremony )	SDS, ASDS, Chiefs-CID, SGOD, School Heads, Division BE Coordinator, Teachers of Sinaloc ES and NHS, Barangay Officials, PTA, LGU, Stakeholders, Go's, NGO's, LGU Officials, Pupils/Students
May 20-25, 2019	Brigada Eskwela Implementation and Monitoring of Schools	SDS, ASDS, Chief SGOD, EPS-II M&E and Soc Mob, Division BE Coordinator
June 17, 2019	Submission of Brigada Eskwela Report (BE Form 1 and 1.1 only) Soft and Hard copies All Schools to SDO-SGOD (Social Mobilization c/o nilo.lomongo@deped.gov.ph)	Division BE Coordinator, SGOD-SocMob, School Heads and Brigada Eskwela School Coordinators
June 24, 2019	Submission of Documents Brigada Eskwela Accomplishment Reports (Hard Copies-Format size 8.5"x11"; ring bind, board paper or photo paper) All Schools to SDO-SGOD (SocMob)	Division BE Coordinator, SGOD-SocMob, School Heads and Brigada Eskwela School Coordinators
July 1-12, 2019	Division Selection and Deliberation of Brigada Eskwela Awards Candidates-Evaluation and Validation	SGOD Team
July 30, 2019	Submission of Division Brigada Eskwela Winners to Regional Office	SGOD (Soc Mob)





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July 31, 2019 to August 30, 2019	Regional Selection and Deliberation of Brigada Eskwela Awards Candidates-Evaluation and Validation	Regional and Division BrigadaEskwela Coordinators, Chief SGOD
Within December 2019	Conduct of Brigada Eskwela Division Awarding Ceremony	SDS,ASDS,Chiefs-CID,SGOD,School Heads, Division BE Coordinator,PTA,LGU,Stakeholders,GO's,NGO 's, LGU Officials
Within December 2019	Conduct of Brigada Eskwela Regional Awarding Ceremony	SDS,ASDS,Chief,SGOD,School Heads, Division and School BE Coordinator, LGU Officials,
Within November 2019	Conduct of Brigada Eskwela National Awarding Ceremony	SDS ,ASDS, Chief,SGOD, School Heads, Division and School BE Coordinator, LGU Officials,