



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**



Zone 3, Poblacion, El Salvador City  
Telefax No: (088) 555-0475 | Email Address: elsalvador.city@deped.gov.ph | Website: depedelsalvadorcity.net

**DIVISION MEMORANDUM**

No. 101, s. 2019

To: Public Elementary School Heads  
Public Secondary School Heads

From: **JESNAR DEMS S. TORRES, Ph.D., CESE**  
OIC-Schools Division Superintendent

Subject: Orientation Program for SEAMEO INNOTECH's Various Courses

Date: May 23, 2019

- As stated in Regional Memorandum No. 269, s.2019 *Re: Orientation Program for SEAMEO TEACHeXCELS (Batch 9), SUPEReXCELS (Batch 2), GURO 21 COURSE 1 (Batch 9), AND GURO 21 COURSE 2 (Batch 3)*, this Office encourages all school heads to recommend appropriate participants to the above-mentioned SEAMEO courses.
- Schedules and venues for the Course Orientations, Course fee, and Course Code are as follows:

Date	Course	Course Fee (Php)	Course Code	Venue
June 14, 2019	TEACHeXCELS (Batch 9)	11, 000.00	TR10B09	Capitol University, Velez St., Cagayan de Oro City
	SUPEReXCELS (Batch 2)	16, 000.00	SR10B02	
June 15, 2019	GURO21 Course 1 (Batch 9)	7,000.00	GC1R10B09	
	GURO21 Course 2 (Batch 3)	7, 500.00	GC2R10B03	

- Each of the SEAMEO INNOTECH's online course will have fifteen (15) creditable units for Continuing Professional Development (CPD) and six (6) academic units for an appropriate graduate/post-graduate degree program at Capitol University, Cagayan de Oro City provided that graduates are certified by SEAMEO INNOTECH having acquired certain prescribed competencies.
- Course fees (which include the orientation and revalida fees), travel and other incidental expenses during the Orientation and Revalida shall be charged to local funds, subject to accounting and auditing rules and regulations.



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5. Payments for course fees will not be accepted during the orientation as well as the revalida. Hence, all payments should be deposited to BDO bank with the following details:

Account Name: SEAMEO INNOTECH  
Account Name: 407 0015 720  
Payor's Name: Last Name, First Name  
Reference Code: Course Code

Official receipts will thereafter be issued upon receipt of the BDO deposit slips on the day of the orientation or revalida.

6. Please forward list of recommended participants to Karen Rose A. Serrania, Senior Education Program Specialist-HRTD at [karenrose.serrania@deped.gov.ph](mailto:karenrose.serrania@deped.gov.ph) on or before May 28, 2019. Should you have any concerns and further clarifications, you may also reach her at cellphone number 09063483254.
7. Immediate and wide dissemination of this Memorandum is desired.