



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**  
Zone 3, Poblacion, El Salvador City




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**DIVISION MEMORANDUM**

No. 118, s. 2019

**TO:** Assistant Schools Division Superintendent  
Schools Governance and Operations Division  
Curriculum and Implementation Division  
Public Elementary and Secondary Schools  
This Division

**FROM:** **JESNAR DEMS S. TORRES, Ph.D., CESE**  
Assistant Schools Division Superintendent   
OIC, Office of the Schools Division Superintendent

**SUBJECT:** Composition of the Division Appraisal Committee

**DATE:** June 3, 2019

1. The field is hereby informed of the composition of the Division Appraisal Committee effective immediately.

**Chairman:** Aliena S. Dajay, Ph.D., CESE  
Education Program Supervisor  
OIC, Office of the Assistan Schools Division Superintendent

**Members:** Roque R. Sabasaje, *Education Program Supervisor*  
Anabelle M. Mamacalay, PhD, *Education Program Supervisor*  
Alan S. Saculingan, *Supply Officer*  
Nilo L. Lomongo, *EPS II M&E*

2. The Division Appraisal Committee is expected to perform the following functions:
  - a. conduct appraisal of government properties for disposal;
  - b. promote facility in the computation of appraised values;
  - c. attain more realistic valuations of property under disposal based on the actual state or condition of properties being disposed of; and
  - d. ensure that government recovers a fair return from the disposal of its properties.
3. For information, guidance and compliance.