



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
Zone 3, Poblacion, El Salvador City



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DIVISION MEMORANDUM

No. 124, s. 2019

To: All Public Elementary & Secondary School Heads
All **Private** Elementary & Secondary School Heads
This Division

From: **JESNAR DEMS S. TORRES, Ph.D., CESE**
OIC, Schools Division Superintendent *Jesnar*

Subject: Submission of Child Protection Data

Date: June 25, 2019

1. All School Heads are hereby required to submit Child Protection Data mandated by Regional Memorandum No. 304, s. 2019 .
2. Attached are the templates you need to fill up.
3. Deadline of submission is on or before June 28, 2019, Friday. Send via email at helen.maasin@deped.gov.ph
4. Wide dissemination of this memorandum is desired.

School-Based Report on Incidents of Child Abuse

School Year _____

School: _____
 Address: _____

Classification: (Private/Public) _____
 Level: (Kindergarten/Elementary/Secondary) _____

Date of Incident	Nature of Abuse					Victims			Perpetrators			Relationship to the Victim	Action Taken	Status (Resolved/ Pending/ Referred to other Agency)	
	Physical		Sexual		Verbal/ Psychological	Name	Age	Sex	Name (Last Name, First Name, M.I.)	Age	Sex				
	M	F	M	F	M	F									

Note:

- ❖ Child Abuse refers to the maltreatment of a child, whether habitual or not, which includes any of the following:
 - Physical refers to acts that inflict bodily harm and which subjects children to perform tasks which are hazardous to their physical well-being;
 - Sexual refers to acts that are sexual in nature such as rape, sexual harassment, sexually demeaning remarks, forcing children to watch obscene publications or shows
 - Psychological refers to acts or omissions causing or likely to cause mental or emotional suffering to the child which include intimidation, harassment, stalking, public ridicule, threat of deduction from grade or merit as a form of punishment and repeated verbal abuse.
- ❖ Relationship to the victim refers to relatives (father, mother, cousin, etc.) or school personnel (teachers and non-teaching staff)
- ❖ No amicable settlement for any acts of child abuse.

Reviewed and Confirmed by: _____

Prepared by: _____

Name/Designation _____

Name/ Designation _____

Date _____

Date _____

CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

School/ Division/ Region: _____

Period Covered: _____

I. CHILDREN- AT-RISK (CAR)

Classification	No. of Students		Action Taken	Remarks
	Male	Female		
1. Victim of abuse (sexual, physical, psychological, mental, economic and other mean)				
2. Victim of Neglect				
3. Coming from a dysfunctional family or without parent or guardian				
4. Being member of a gang				
5. Living in a community with a higher level of criminality				
6. Living in a situation of armed conflict				
7. Committed a status Offense under Section 57 of RA 9344, as amended				
8. Prostituted Children				
9. Mendicant under PD 1563				
10. Solvent/ Rugby User				
11. Others				

II. Description of action taken by the school or division to alleviate the risk factors of the CAR:

Prepared by:

Noted by:

Designation

Principal /Superintendent /Regional Director

School/ Division/ Region: _____

Period Covered: _____

A. Consolidated Report on Incidents of Children in Conflict with the Law (CICL)

Learner's Reference Number (LRN)	Age	Sex (M/F)	Case / Violation	Action Taken	Intervention/Diversion Program	Remarks

B. Description of any intervention program or diversion program that the school or division initiated or adopted which facilitated the reintegration of the CICL in the school and community

Prepared by: _____

Noted by: _____

Designation _____

Principal/ Superintendent/ Regional Director