



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**



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**DIVISION MEMORANDUM**

No. 128, s. 2019

**TO:** Assistant Division Schools Superintendent  
Division Chiefs  
School Governance and Operations Division  
Curriculum and Implementation Division  
Section Heads  
Public Elementary and Secondary School Heads  
All Others Concerned

**FROM:** *For: JA I'*  
**JESNAR DEMS S. TORRES, Ph.D., CESE**  
Assistant Schools Division Superintendent *JB*  
OIC, Office of the Schools Division Superintendent

**SUBJECT:** Division Management Committee (MANCOM) Meeting

**DATE:** July 1, 2019

1. In line with the Department's mandate of good governance, this Office will hold its Division Management Committee (MANCOM) Meeting on July 4, 2019, 8:00 AM at PSB Elementary School, PSB, El Salvador City.
2. Participants of the Division MANCOM Meeting are the ASDS, Division Chiefs, Education Program Supervisors, ALS EPSA, Section Heads and School Heads. Further, participants are hereby directed to bring their own food provisions during the aforementioned activity.
3. For information, guidance and strict compliance.