



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
Zone 3, Poblacion, El Salvador City



Telefax No: (088) 555-0475 | Email Address: elsalvador.city@deped.gov.ph | Website: depedelsalvadorcity.net

DIVISION MEMORANDUM

No. 132, s. 2019

TO: All Public Elementary and Secondary School Heads
School Reading Coordinators
All Others Concerned

From: **JESNAR DEMS S. TORRES, Ph.D., CESE**
OIC, Schools Division Superintendent *J. Torres*

Subject: Inventory of Instructional Materials for Project Care for NorMin
Readers (CNR)

Date: July 02, 2019

1. In line with the implementation of Project CNR, an inventory of Instructional Materials will be conducted on July 11-12, 17-18, 2019. The field is hereby directed to prepare said inventory (please refer to attached template) and the instructional materials for fast facilitation of the monitoring and evaluation,
2. The monitoring and evaluation team is composed of:
 - a. Margie R. Valmoria – Project CNR Coordinator
 - b. Genevieve E. Lusterio - Project CNR Coordinator
 - c. Grace P. Paculba – EPS LRMDS
 - d. Glenn John O. Isiderio – PDO II
3. For guidance and strict compliance.



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Enclosure to Division Memo No. _____ s. 2019

INVENTORY OF LEARNING RESOURCES for PROJECT CNR

Teacher: _____ School Head: _____ SCHOOL: _____

- Instructions:
1. Identify all resources in your school.
 2. Fill in the appropriate column with necessary information (except text book/ general references).
 3. Indicate the grade levels, and basic literacy.
 4. Use the REMARKS column for suggestions and comments.
 5. Use the attached LEGEND in filling up the information.

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A. SUBJECT AREA/ ALTERNATIVE LEARNING												
A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	A11	A12	A13
ENGLIS H	FILIPINO	MATH	SCIENCE	AP	MAPEH	ESP	TLE	ALS	MTB	PRE SCHOOL	TECH VOC	SPEED
B. TYPE OF INSTRUCTIONAL MATERIALS (IM's)												
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	B11	B12	B13
MODEL LP	TEST	WORKSHEET S	BROCHUR E	PAMPLET	STORY BOOK/ BIG BOOK	PUZZLE	LEARNIN G MODULES	FLASHCARD S	POSTE R	WALL CHART S	GAME S	OTHE R TYPE
C. FORMAT												
C1	C2	C3	C4	C5	C6							
CD/DVD	AUDIO CASSETT E	PAPER PRINTED	COMPUTE R WEB BASED	MANIPULATIVE S	GENERAL REFERENC E							



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D. USED BY				
D1 TEACHER/S (TEACHING)	D2 STUDENTS (LEARNING)	D3 STAFF DEV. (TRAINING)	D4 BOTH TEACHERS AND STUDENTS	D5 GENERAL REFERENCE
E. OWNERSHIP				
E1 DEPED	E2 NON DEPED	E3 TEACHER MADE	E4 COMMERCIAL	
F. SOURCE OF FUNDS				
F1 NATIONAL (MOOE)	F2 LOCAL (BARANGAY/ SEF)	F3 SPONSOR (SPECIFY)	F4 PERSONAL	F5 SCHOOL FEES
G. UTILIZATION				
G1 CLASSROOM	G2 SCHOOL	G3 DISTRICT	G4 DIVISION	G5 REGION
H. ACCESSIBILITY				
H1 HEARING IMPAIRED	H2 VISUALLY IMPAIRED	H3 COGNITIVE	H4 PHYSICAL	
J. ALIGNMENT TO CURRICULUM				
J1 CLASSROOM	J2 LIBRARY	J3 LRC	J4 CONTENT	J5 COMPETENCIES
				J6 JANCBTS

Prepared by:

Approved:

School Reading Coordinator

School Head