



Republic of the Philippines  
Department of Education  
Region X

**DIVISION OF EL SALVADOR CITY**



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DIVISION MEMORANDUM

No. 169 s, 2019

To: Public Elementary and Secondary School Heads  
Public Elementary and Secondary School Bids and Awards Committee Chairman  
Public Elementary and Secondary School Treasurers  
Selected Division Office Personnel

From:   
**JESNAR DEMS S. TORRES, Ph.D., CESE**  
Assistant Schools Division Superintendent   
MOIC-Schools Division Superintendent

Subject: School Bids and Awards Committee and School Treasurer's Meeting

Date: July 30, 2019

1. The field is hereby informed of the School Bids and Awards Committee and School Treasurer's Meeting on August 2, 2019, at 1:00 o'clock in the afternoon at the Division Office Lobby.
2. Participants of this activity are the public elementary and secondary School Heads, School BAC Chairman, School Treasurers, Division Office Accountant III, Budget Officer III, Cashier II, and Human Resource Management Officer II.
3. For information, guidance and strict compliance.

Copies Furnished:  
Person Concerned  
Records Section-Office Memorandum

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